

Trademark Office Ltd  
14 Wall Street  
20th Floor  
New York, NY 10005



REGISTRATION NUMBER
[REDACTED]
SERIAL NUMBER
[REDACTED]



## REMINDER REGARDING TRADEMARK RENEWAL DEADLINE

Your trademark is about to expire.


Start renewal date: [REDACTED]

Your trademark requires a filing between the 5th and 6th anniversaries of the registration.

Sign and return this document in order to renew your trademark.

Trademark:	Registration Date:	Filing Date:	Number of Classes:	Classes:
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Please return this signed document if you would like to renew your trademark. The registration will continue in force for the remainder of the five-year period from the start renewal date. The renewal fee is 855 USD for one class and 290 USD for each additional class for the whole period of five years. As soon as we receive this signed document, an invoice will be issued and sent to you. By signing this document you automatically and completely comply with the terms and conditions that are written on the back of this document. Furthermore, by signing this document you empower Trademark Office to maintain a trademark registration on your behalf. A primary aim of Trademark Office is to remind companies about the dates when their trademarks are due for renewal. It is important to know that the trademarks may be lost if they are not renewed in time. Trademark Office is a private business. We would like to inform you that we are not United States Patent and Trademark Office, and this is not a bill. Note that this renewal is optional and only acts as a reminder. You can contact your representative in order to assist you with the renewal process. If you have any questions regarding the renewal of your trademark, contact us via e-mail [info@trademarkoffice.us](mailto:info@trademarkoffice.us) or telephone 646 448 0336 or fax 646 619 4344.

GRAPHICAL REPRESENTATION (IF APPLICABLE)

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name, Last Name: \_\_\_\_\_

E-mail/Fax: \_\_\_\_\_

Signature: \_\_\_\_\_

## AGREEMENT FOR TRADEMARK OFFICE'S SERVICES

In this Agreement "you" and "your" refer to our customers, prospective customers, and users of our services, "we", "us" and "our" refer to Trademark Office Ltd and "service" refers to the services provided by us. Any and all use of our services is subject to this Agreement, which may be updated by us from time to time without prior notice to our customers.

*Introduction: Company number of Trademark Office Ltd is 164290. Registered office is in the Republic of Seychelles. Trademark Office is a private, non-governmental business providing the assistance with the renewal of trademarks and maintenance of patents. Trademark Office helps you to protect your intellectual property rights.*

*Acceptance of Terms & Conditions: By signing this document you accept these Terms & Conditions concerning Trademark Office's services. You irrevocably authorize Trademark Office to renew a trademark or maintain a patent on your behalf. It is your responsibility to inform Trademark Office about the amendments regarding the trademark or patent registration. The provided information must be true, up-to-date and accurate. This information includes: your full name, postal address, e-mail address (if available), telephone number and fax number (if available). A trademark or a patent will be renewed as it was originally filed. It means that a trademark or a patent will be renewed with the originally filed specimen or with the specimen filed in the latest renewal.*

*Copyright: All information provided by Trademark Office is the exclusive property of Trademark Office. No materials obtained from or through mail and or website may be reprinted, republished, reproduced or otherwise transferred in any form except for your private business use without prior express written permission by Trademark Office. Without our prior permission, you agree not to display or use in any manner, our service marks:*

*Duty to Cooperate: In the event that any additional information, signatures, clarifications, specimens, or remedial information is requested by Trademark Office, in order to successfully renew a trademark or maintain a patent, you agree to comply therewith within 10 calendar days of any such request. Failure to timely provide the requested information may result the failure to renew a trademark or maintain a patent. In such event, you will be held responsible and Trademark Office will make no refunds. The renewal process of a trademark or the maintenance process of a patent can be started only after the payment for service was received by Trademark Office.*

*Authorizations: By accepting this Agreement you specifically and irrevocably authorize Trademark Office to conduct negotiations and act on your behalf with any party needed in order to renew your trademark or maintain your patent.*

*Disclaimer: Trademark Office is not responsible for any improper use or infringement of a trademark or patent. It is your responsibility to figure out that your trademark or patent does not infringe upon any legal rights of others. By signing this document you ensure Trademark Office that you are authorized to renew a selected trademark or patent and that your trademark or patent does not infringe upon the rights of others.*

*Fees: For services provided under this Agreement, you will pay the renewal fee for a trademark or maintenance fee for a patent. Renewal fees and maintenance fees are subject to change. You will not be entitled to any refund if you yourself undertake to renew a trademark or maintain a patent during the course of this Agreement.*

*Limitation of Warranty: Trademark Office is not liable to you for any losses that may occur due to the lapse or cancellation of the registration of a trademark or a patent; communications failure: the non-deliveries or failure of delivery of data between you and Trademark Office and/or any third party service providers; events beyond Trademark Office's control. Trademark Office does not guarantee that the renewal of your trademark or maintaining of your patent will protect your intellectual rights from the use of your trademark or patent by third parties. Trademark Office does not guarantee that a trademark or a patent that you renew under this agreement will not be suspended, cancelled or transferred from you to a third party, as a result of legal process or the implementation of the dispute resolution policies of or Trademark Office. Under no circumstances will Trademark Office or any of its affiliated companies be liable for failing to identify and alert you of trademarks and patents that are similar to your own trademark or patent. We, our affiliates, partners and sponsors are neither responsible nor liable for any direct, indirect, incidental, consequential, special, exemplary or other damages arising out or relating in any way to the website or any information received from the website, including the content of any information contained within or through the website.*

*Indemnification: You hereby agree to indemnify, defend and hold harmless our company, officers, directors, employees, affiliates and subsidiaries from and against any and all claims, proceedings, damages, injuries, liabilities, losses, costs and expenses arising out of or relating to any breach by you of the foregoing representations, warranties and covenants. You shall cooperate as fully as reasonably required in the defense of any claim.*

*Taxes and Expenses: All taxes, fees and expenses incurred in renewing a trademark or maintaining a patent shall be borne by you.*

*Governing Law: This Agreement shall be construed by the laws of the United States of America and New York. You expressly consent to the exclusive forum, jurisdiction and venue of the Courts located in New York, in any and all actions, disputes, controversies relating to this Agreement or arising as a result of your use of any information provided by Trademark Office.*