

P-TACTS User Roles

Any registered P-TACTS user account can be one of the four types of user roles for a particular AIA proceeding.

Submitter	Users can submit a petition or enter an appearance as a patent owner, without designating themselves as counsel or pro se. The Submitter user role is not a party to the AIA Review case unless later designated as counsel or Staff.
Lead Counsel	Users designated as Lead Counsel for an AIA Review case can view and submit documents, and add, delete, or make updates to the new Staff role.
Back-up Counsel	All counsel that are not Lead Counsel must be designated as Back-up Counsel. Back-up Counsel can view and submit documents, but will NOT have the ability to add, delete, or make updates to the new Staff role. First Back-up Counsel role has been removed.
Staff	This is a new role that allows users to view and submit documents for an AIA Review case. Staff can be added by the Lead Counsel only. Parties cannot see the staff of the opposing party, only their own.