



The New USPTO Payment Page

Updated August 2016

In April 2016, the USPTO released Financial Manager, its new online fee payment management tool. Financial Manager allows USPTO customers to store and manage payment methods online and generate custom transaction reports at any time. Since then, the USPTO has connected the new payment page to online storefronts, like EFS-Web and TEAS, enabling customers to rapidly check out using a payment method stored in Financial Manager.

How does the new payment page impact me?

After entering your order information, you'll be able to sign in to your uspto.gov account or pay as a guest.

Sign in for Payment

If you are already a USPTO Financial Manager user, you can sign in using your uspto.gov username and password below to pay with your stored payment methods. If you're not a Financial Manager user, you can still checkout as a guest by clicking the Pay as a guest button below.

Sign in

Email address or username *

Password *

Pay as a guest

Continue the payment process as a guest.

When you **sign in to your uspto.gov account**, you'll be able to use any stored payment method you have Fee Payer permission for to check out. This eliminates the need for you to manually enter payment method information. If you do not have uspto.gov account yet, select **pay as a guest** to ensure you do not lose your order.

When **paying as a guest**, you may only use a credit card to complete a transaction and must manually enter your credit card information every time. Users that pay as a guest using a credit card stored in Financial Manager will see the transaction in reports, but the "customer name" field will not be populated.

UNITED STATES
PATENT AND TRADEMARK OFFICE





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What will I see on the new payment page?

Payment

Order Details ?

TOTAL
\$1,760.00

| Sale Item Reference # | Sale Item Reference #2 | Attorney Docket # | Fee Code | Item Price | Qty | Item Total |
|-----------------------|------------------------|-------------------|----------|------------|-----|------------|
| 8236047 | 10896533 | | 1551 | \$1,600.00 | 1 | \$1,600.00 |
| 8236047 | 10896533 | | 1554 | \$160.00 | 1 | \$160.00 |

The **Order Details** section of the payment page includes the total amount for all of the fees you're paying. It also lists details about each fee.

Payment Information

Approved for use through 1/31/2018. [OMB 0651-0043](#)

Required fields *

Payment Options * ?

Credit/Debit Card

Card Number *



Card Security Code *

Name on Card *

Expiration Date*

The **Payment Information** section of the payment page allows you to select a payment option. The option to pay with a stored payment method is only available to signed in users.

Do I need to create a uspto.gov account?

To access Financial Manager and check out using a stored payment method, each user will need to create a uspto.gov account. Your **USPTO.gov account** will one day be your primary means of accessing USPTO services and applications online. It is currently used to sign in to Financial Manager, the Patent Maintenance Fees Storefront, and the new USPTO payment page.

Deposit account and EFT payment methods must be stored in Financial Manager and are only available for use by signed in users. Anyone may pay as a guest by manually entering credit/debit card information.



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Setting up general authorizations for EFS-Web payments

A general authorization, also known as a fee preauthorization, is a blanket approval that customers may give the USPTO to charge a deposit account for specific fee deficiencies or underpayments.

On the new USPTO payment page, signed in customers with Fee Payer permission for a deposit account will have the option to add a fee preauthorization when submitting a fee payment in EFS-Web, as depicted here.

Stored Payment Method * IP Firm's Favorite DA - 7...
Deposit Account Balance: \$9,080.00
 Check the box to add a fee preauthorization to this order. ⓘ

Establish Fee Preauthorization(s)

Deposit Account authorization is against * IP Firm's Favorite DA - 7...
Establish Fee Preauthorization(s): * The Director of the USPTO is hereby authorized to charge the indicated fees and credit any overpayment as required under the following:

- 37 CFR 1.16 (National application filing, search, and examination fees)
- 37 CFR 1.17 (Patent application and reexamination processing fees)
- 37 CFR 1.19 (Document supply fees)
- 37 CFR 1.20 (Post Issuance fees)
- 37 CFR 1.21 (Miscellaneous fees and charges)

Submit Payment Cancel

Additional options currently available for setting up fee preauthorization for EFS-Web fee payments include:

- Making a follow-on submission via EFS-Web as a Registered eFiler
- Faxing a request to the USPTO Central Facsimile at 571-273-8300
- Mailing a request via USPS first class mail with a certificate of mailing in accordance with 37 CFR 1.8, or via USPS Priority Mail Express® in accordance with 37 CFR 1.10"

The process for setting up a fee preauthorization in other storefronts will not be impacted by this update.

Additional information about our new fee payment tools

To learn more about our new fee payment tools, please visit the [Financial Manager and online payment resources](#) webpage. There, you can view and download helpful guides that will help you get started. You may also visit the [Financial Manager Information](#) page, where we will post updated information, including answers to your frequently asked questions.

For assistance using the USPTO's new payment page, please contact the USPTO help desk at 1-800-786-9199 and select option 3, then option 4. You may also send an email to FeesHelp@USPTO.gov.