

TTABVUE Users' Forum
Thursday, March 3, 2016
1:00 PM – 3:00 PM
Event number: 994 583 265
Password: 1111

Instructions for On-campus, Teleworkers & Public

(Those on-campus are asked to attend the live event in **Madison North Auditorium**, if possible)

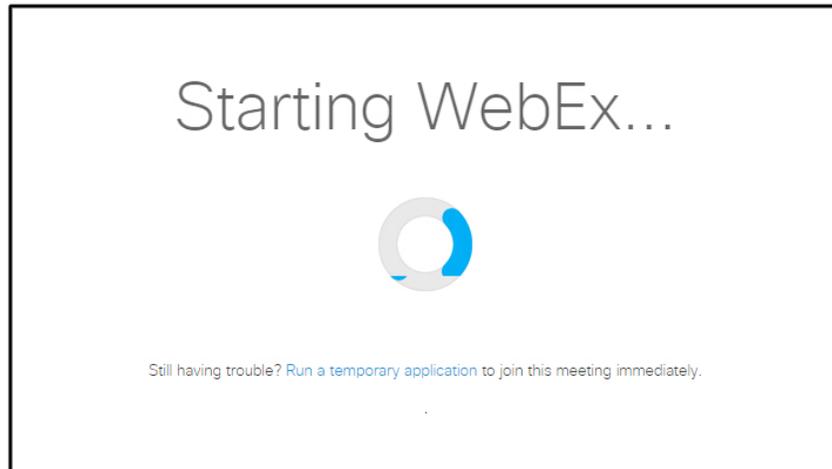
Click link below to sign-in to the webcast session:

<https://uspto-events.webex.com/uspto-events/onstage/g.php?MTID=e1290af51d241bf04162f1688034c7b5d>

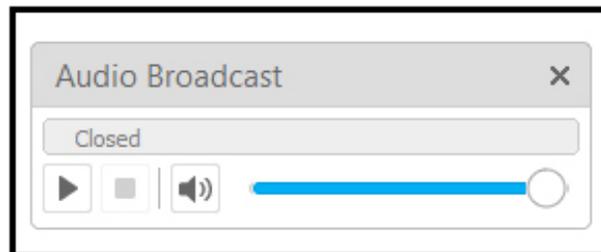
1. Note: the event status, date and time are on the left hand side. You will not be able to join the event until **15 minutes** before start time. **Please note you will not be able to log into the event prior to the 15 minute window (The boxes under Join Event Now will be greyed out and you will not be allowed to enter your information into the boxes.)**
2. Once the event has been opened, you may join the event by filling in the blanks under the "Join Event Now"

The screenshot shows the Cisco WebEx registration interface for a USPTO event. The event is titled "USPTO Default Event Charlene and Roman 1" and is marked as "Started". The registration form includes fields for "First name", "Last name", "Email address", and "Event password". A "Join Now" button is located below the password field. The page also contains a disclaimer about accepting Cisco WebEx Terms of Service and Privacy Statement.

3. Make sure to enter the event password: **1111**
4. Click on the "Join Now" button.
5. You should see the "Starting WebEx" screen:



7. Once you join you will be able to adjust your audio levels.



8. If audio is not coming through your speakers, please use the Call-in toll number (US/Canada):

1-650-479-3208

Access code: 994 583 265

Please **mute your phone** so you are not broadcasting during the session.

Assistance

The playback of UCF (Universal Communications Format) rich media files requires appropriate players. To view this type of rich media files in the meeting, please check whether you have the players installed on your computer by going to <https://uspto-events.webex.com/uspto-events/onstage/systemdiagnosis.php>

If you need assistance with login or if there is a problem with the webcast, please contact the OCIO Service Desk at 571-272-9000