

WEBINAR INSTRUCTIONS

ESTTA Users Forum
Thursday, January 29, 2015
1:00 PM
Event number: 990 279 055
Password: 1111

Instructions for On-campus, Teleworkers & Public

(Those on-campus are asked to attend the live event in the **Madison South Auditorium**, if possible)

Click link below to sign-in to the webcast session:

<https://uspto-events.webex.com/uspto-events/onstage/g.php?MTID=eea6f031b1815cd49f1f74afcd5a7a500>

1. Note: the event status, date and time are on the left hand side. You will not be able to join the event until **15 minutes** before start time. **Please note you will not be able to log into the event prior to the 15 minute window (The boxes under Join Event Now will be greyed out and you will not be allowed to enter your information into the boxes.)**
2. Once the event has been opened, you may join the event by filling in the blanks under the "Join Event Now"

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Event Information: USPTO Default Event Charlene and Roman 1

Event status: Started

Date and time: Thursday, January 8, 2015 11:30 am
Eastern Standard Time (New York, GMT-05:00)
[Change time zone](#)

Duration: 1 hour

Description: This is a test for determining new screen captures 1/8/11:20 am

By joining this event, you are accepting the Cisco WebEx [Terms of Service](#) and [Privacy Statement](#).

Join Event Now

To join this event, provide the following information.

First name:

Last name:

Email address:

Event password:

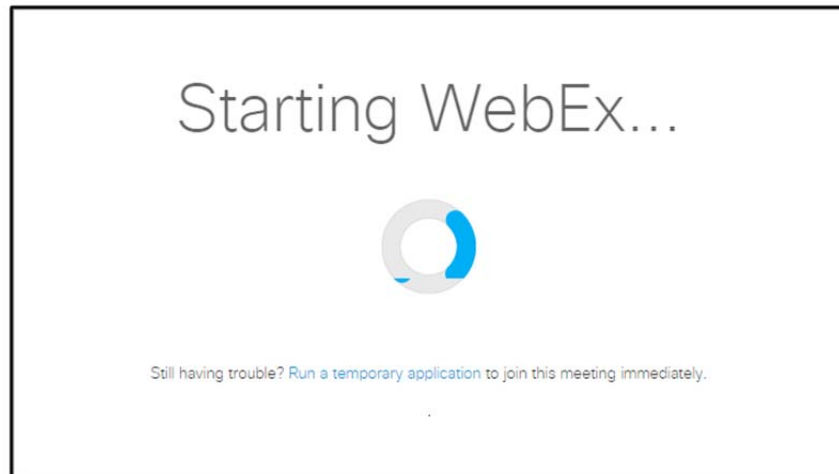
[Join Now](#)

Before you join the event, please [click here](#) to make sure that you have the appropriate players to view UCF (Universal Communications Format) rich media files in the event.

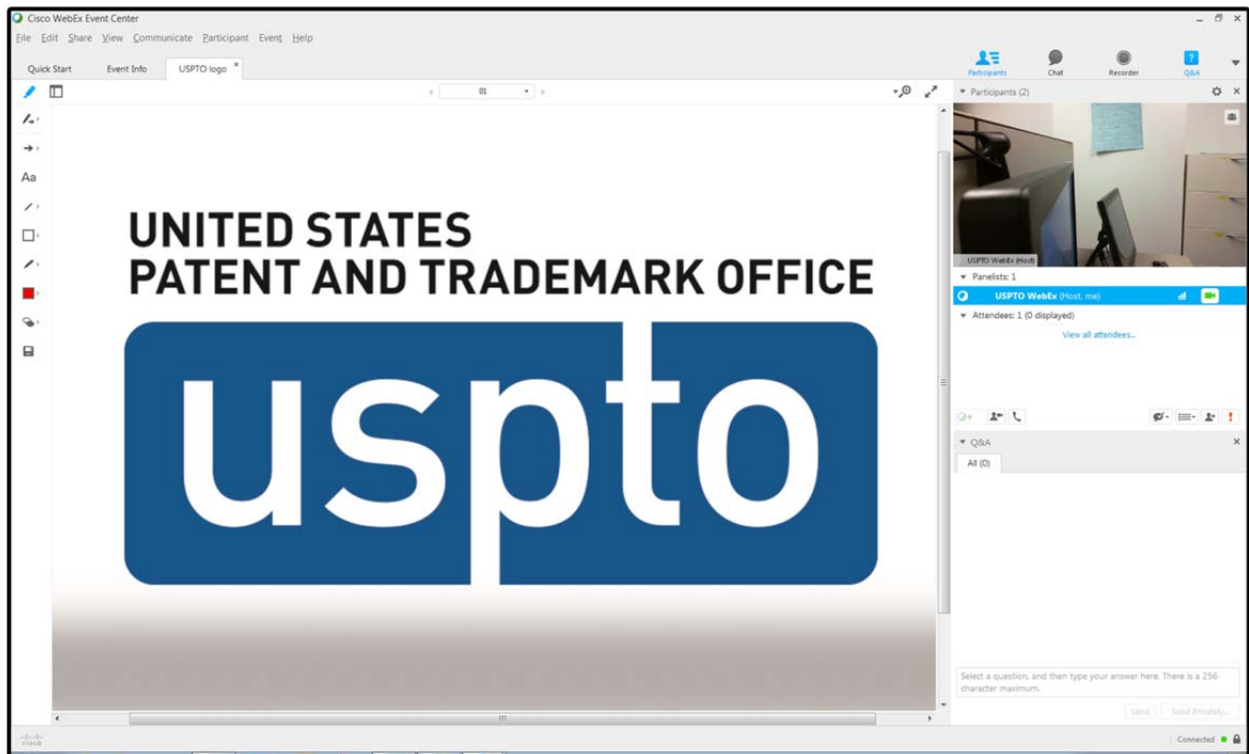
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3. **Sign-in** using your first name, last name and email address.
4. Make sure to enter the event password: **1111**
5. Click on the "Join Now" button.

6. You should see the “Starting WebEx” screen:



7. You are in.



Assistance

The playback of UCF (Universal Communications Format) rich media files requires appropriate players. To view this type of rich media files in the meeting, please check whether you have the players installed on your computer by going to <https://uspto-events.webex.com/uspto-events/onstage/systemdiagnosis.php>

If you need assistance with login or if there is a problem with the webcast, please contact the OCIO Service Desk at 571-272-9000