

# INFORMATION SHEET FOR IN-PERSON ATTENDANCE

ESTTA Users Forum  
Thursday, January 29, 2015  
1:00 PM

**Where:** USPTO, 600 Dulany Street, Alexandria, VA 22314, Madison East Bldg, Paris Room 2A51

**Note:** Enter the Madison East Building from the Dulany Street entrance. Once in the Madison East Building, go through the glass doors on your left towards the search room and stop at the guard's desk to be checked in. You may need at least 2 forms of ID. Once through the metal detectors, a USPTO member will greet you and direct you to the Paris Room. The Paris Room is located up the stairs and to the right or there is an elevator to the right of the guard's desk that will take you up to the second floor.

## **Important Reminders:**

- You may need more than one form of ID.
- No food or drinks are allowed in the Paris Room but are allowed right outside of room.
- All guest badges must be returned before leaving the building.