1. Create an account with SmarTrip: https://smartrip.wmata.com/Account/Create
2. Once you have submitted the information to create your account, you will receive an e-mail from WMATA to the provided email account to activate your account and add your SmarTrip card.

3. Click the provided link and log into the website.

4. **Click to Add SmarTrip Card, under Manage Account**

5. **Select the card serial type and enter in the card number**
6. Review Terms of Agreement and Owner Certification, if you agree check the provided boxes, then submit.

7. Add the additional information - date of birth and mailing address