
UNITED STATES
PATENT AND TRADEMARK OFFICE
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USPTO Hour

Assignment & Certified Copy Center and Production Updates

Chad Bartlett, Patent and Trademark Copy Fulfillment Branch, Order Services, Section Supervisor

Joyce Johnson, Assignment Recordation Branch Chief

Greg Ware, Certified Copy & Assignments Lead Product Owner

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Assignment & Certified Copy Center and Production Updates

Public Records Division

February 11, 2026

uspto UNITED STATES PATENT AND TRADEMARK OFFICE ®

Introductions

Joyce Johnson

Assignment Recordation Branch Chief

Chad Bartlett

Patent and Trademark Copy Fulfillment Branch Order Services Section Supervisor

Greg Ware

Certified Copy & Assignments Lead Product Owner

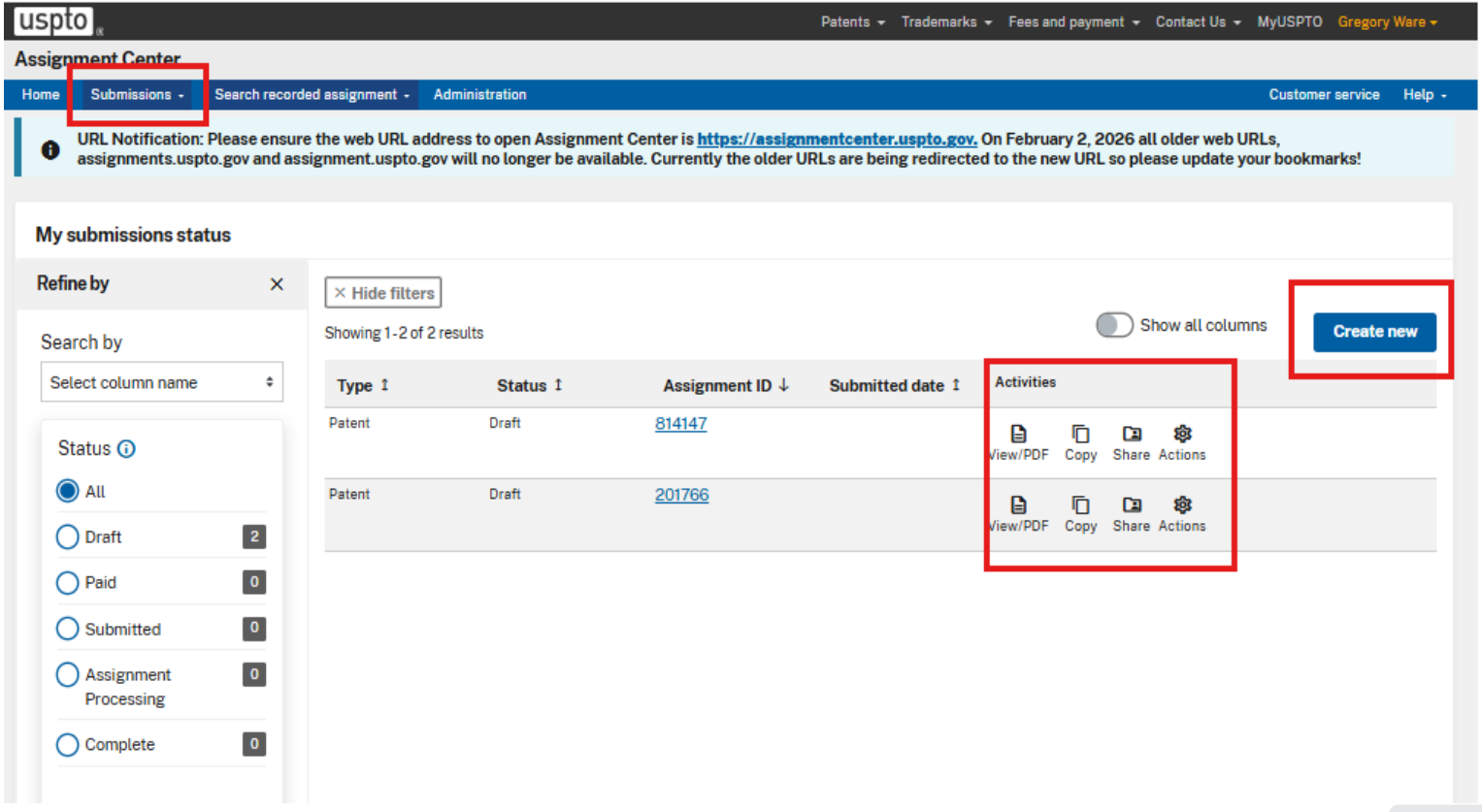
Agenda

- Assignment Center Overview
- Certified Copy Center Overview
- Customer Identification
- Recent News
- Key Takeaways
- Support

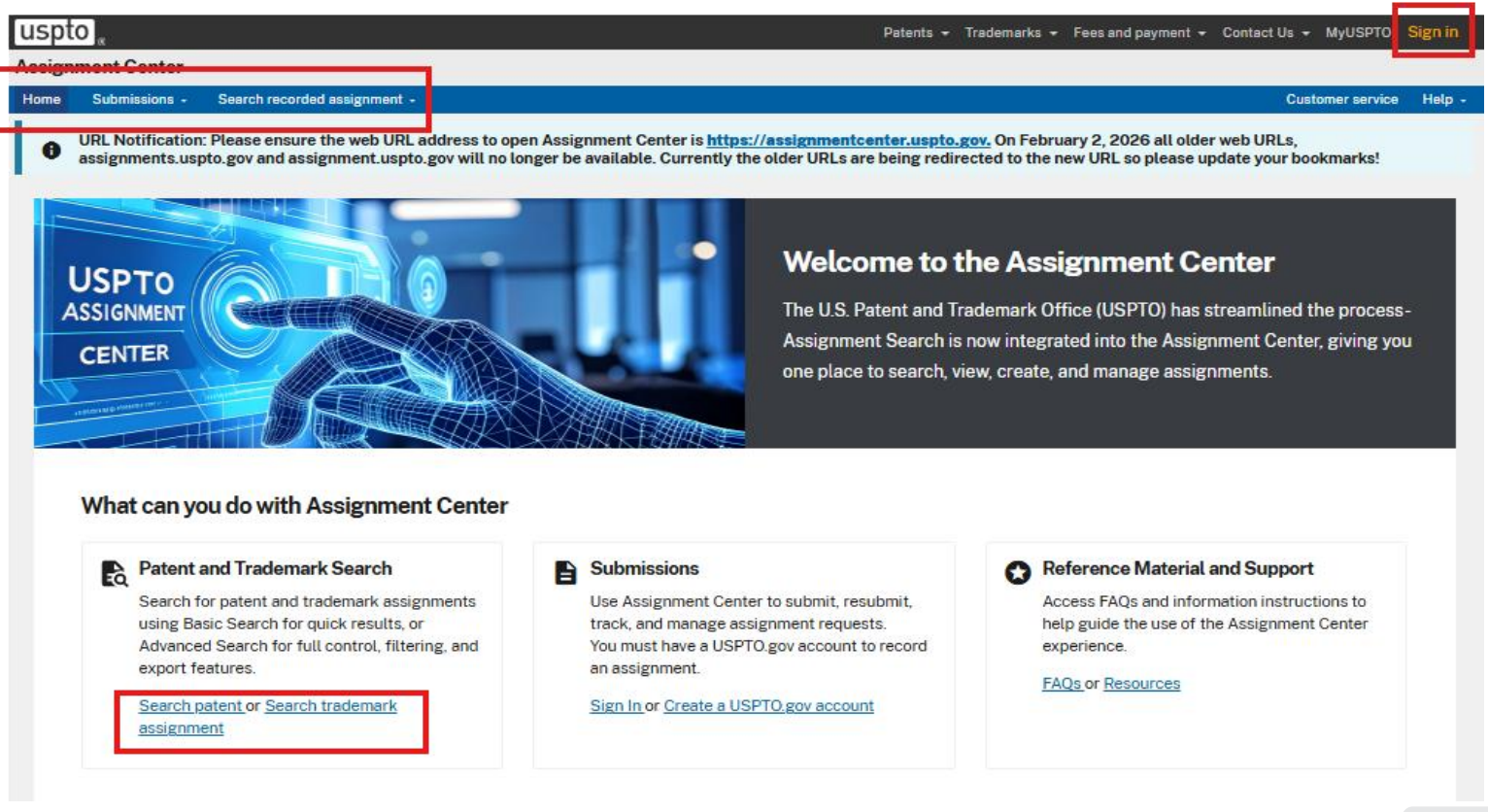
Assignment Center

- Assignment Center is available to all users for electronic assignment filing and management of assignment applications
- 762,058 assignment requests submitted in 2025 in the Assignment Center storefront. (668,193 Patents and 93,865 Trademark requests.)
- Benefits
  - Customers are now able to track assignment requests using the dashboard feature.
  - Customers can start and save requests for later submission using the dashboard. Allows for saving submission package to complete, review, or submit later.
  - Assignments can be shared among trusted partners based on authorized permissions.
  - Separate submission and payment receipts clearly confirm status of submitted requests and successful payments

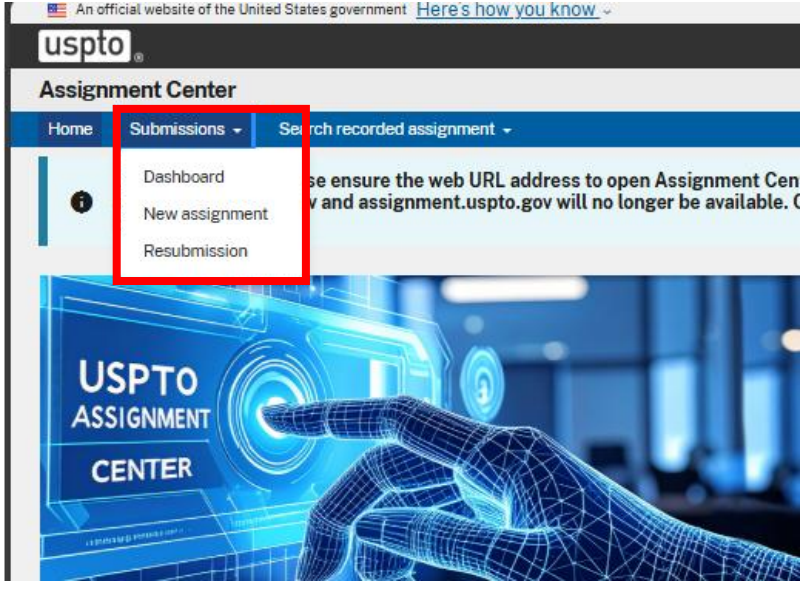
Assignment Customer Dashboard

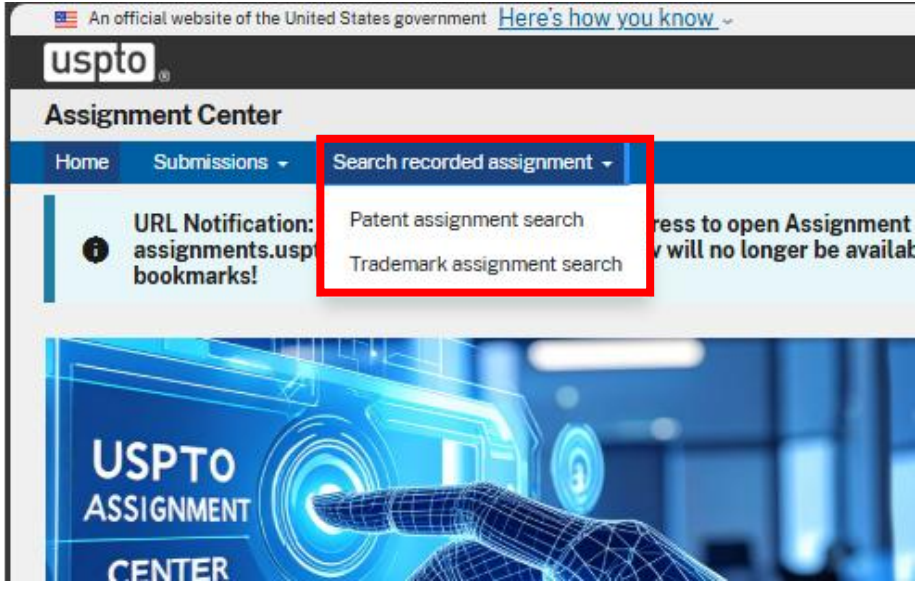


Assignment Search and Selection



Assignment Type





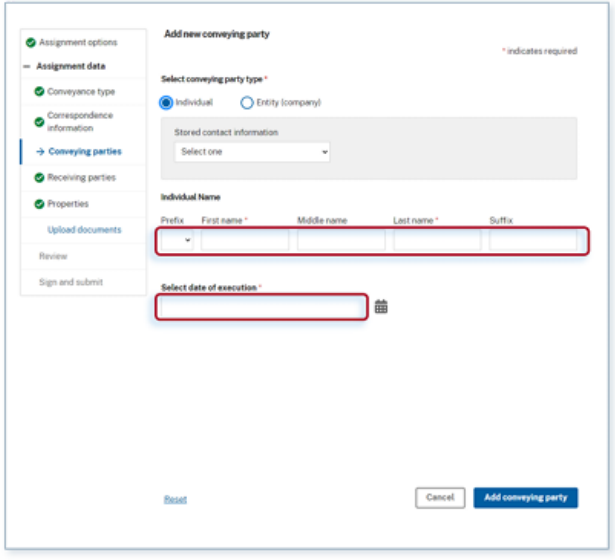
Assignment Details

When conveying party type is an individual

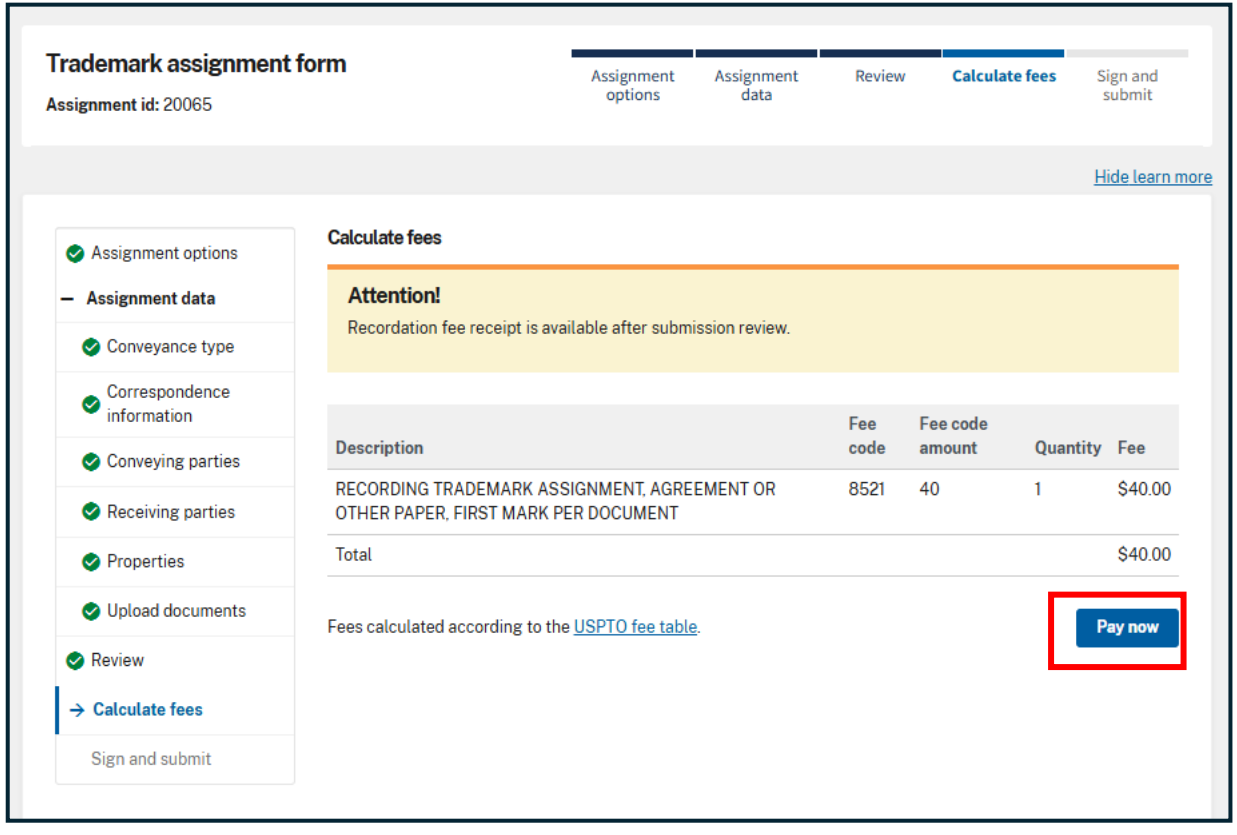
Complete all required fields. Then, click "Add conveying party" to proceed to the "Conveying parties summary" page.

Required

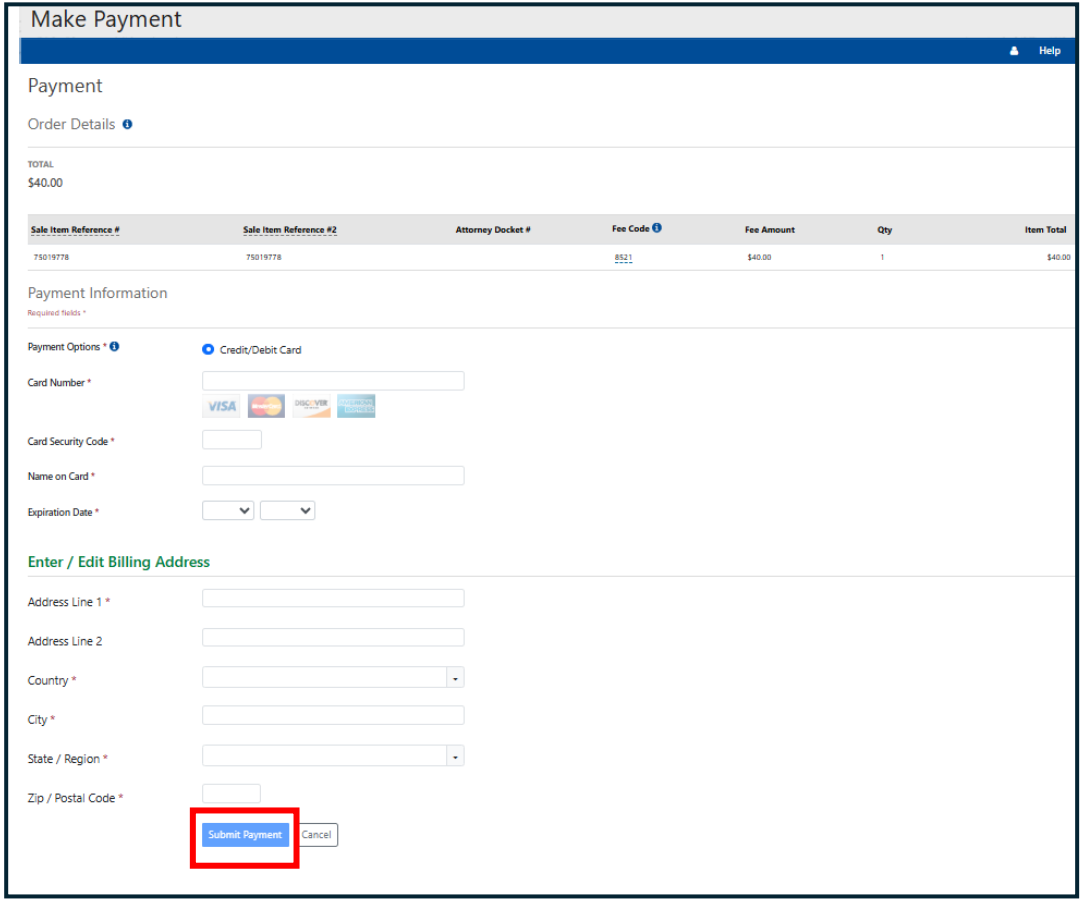
- **Must make choice for individual**
- **Individual name**
- **Date of execution**



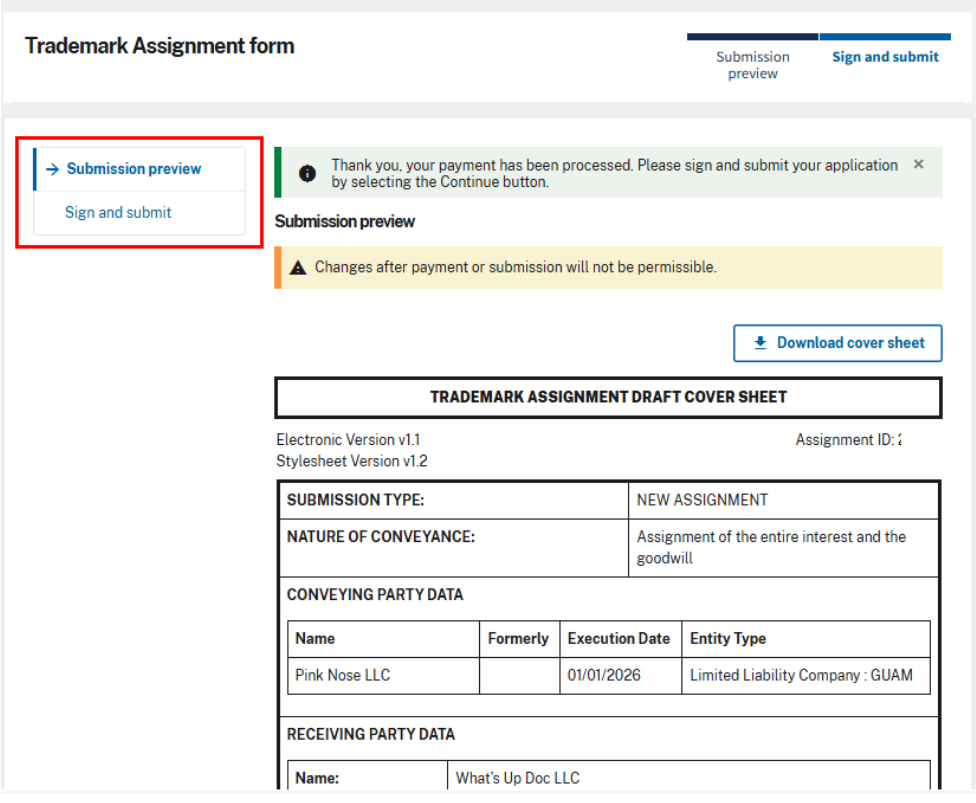
Assignment Fee Calculation



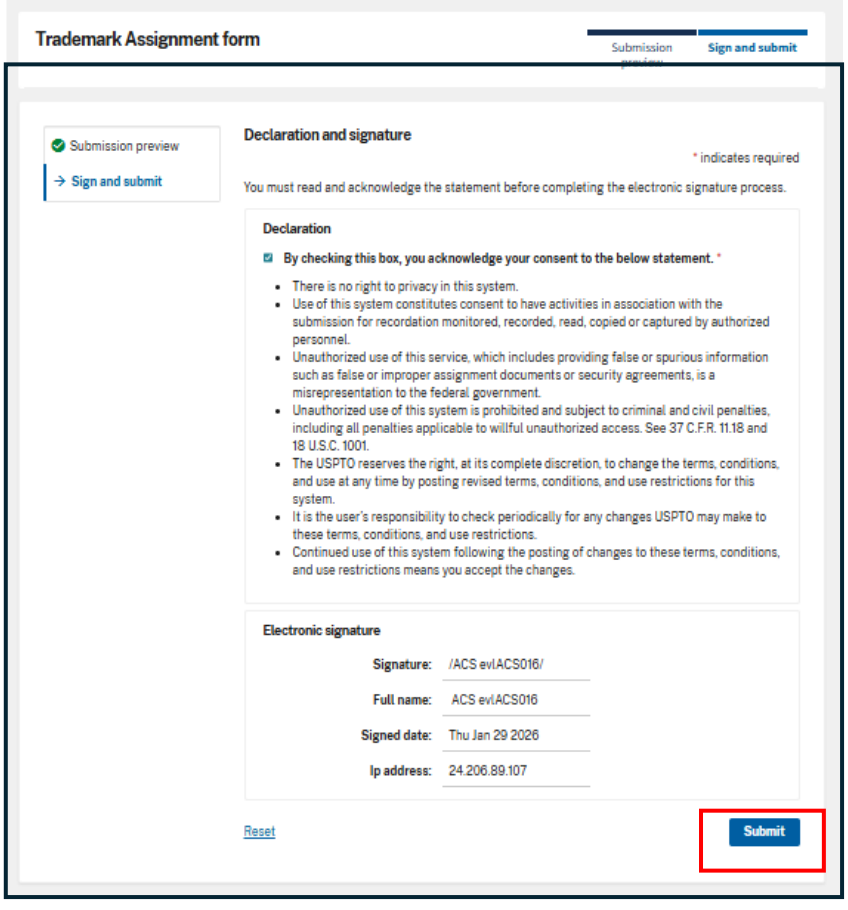
Assignment Payment Submission



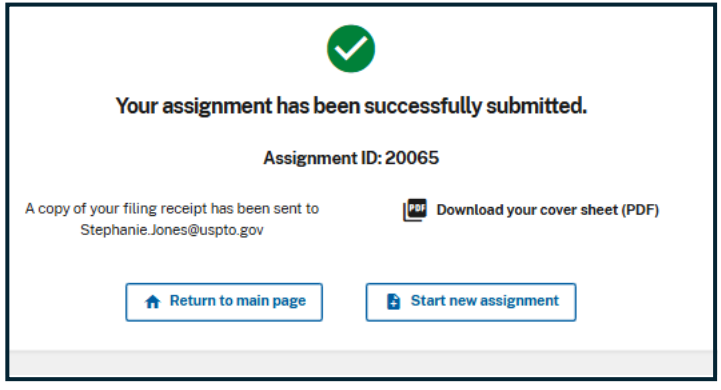
Assignment Submission Preview

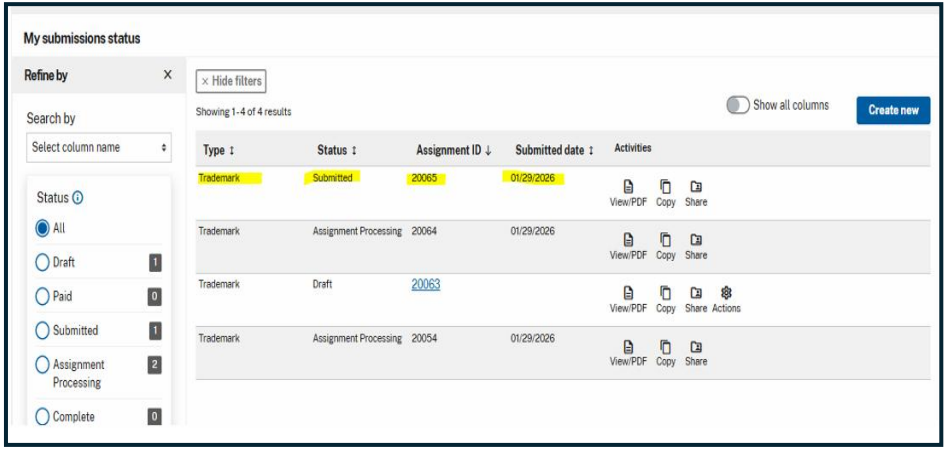


Assignment Submission



Assignment Confirmation





Assignment Center Workflow



ARB receives assignment through Assignment Center.



Examination

Applying TMEP, MPEP and ARB rules and regulations.



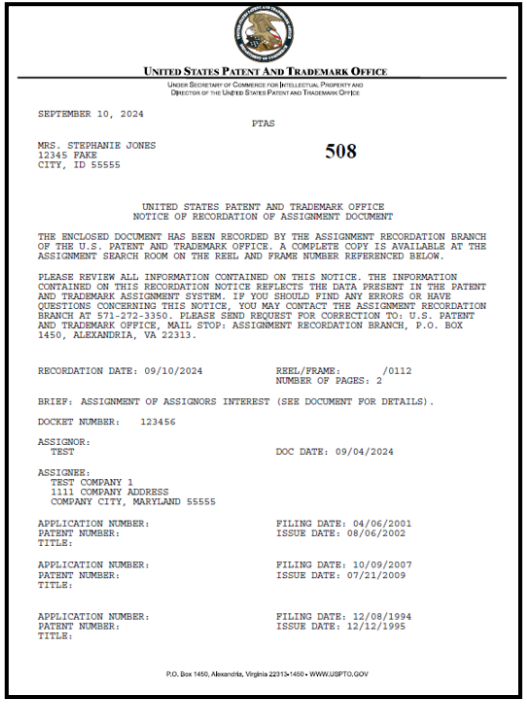
Assignment Document will be recorded or non-recorded.



Assisting Customers

Assignment Notices

Notice of Recordation



UNITED STATES PATENT AND TRADEMARK OFFICE

UNDER SECRETARY OF COMMERCE FOR INTELLECTUAL PROPERTY AND DIRECTOR OF THE UNITED STATES PATENT AND TRADEMARK OFFICE

SEPTEMBER 10, 2024

PTAS

MRS. STEPHANIE JONES
12345 FAKE
CITY, ID 55555

508

UNITED STATES PATENT AND TRADEMARK OFFICE
NOTICE OF RECORDATION OF ASSIGNMENT DOCUMENT

THE ENCLOSED DOCUMENT HAS BEEN RECORDED BY THE ASSIGNMENT RECORDATION BRANCH OF THE U.S. PATENT AND TRADEMARK OFFICE. A COMPLETE COPY IS AVAILABLE AT THE ASSIGNMENT SEARCH ROOM ON THE REEL AND FRAME NUMBER REFERENCED BELOW.

PLEASE REVIEW ALL INFORMATION CONTAINED ON THIS NOTICE. THE INFORMATION CONTAINED ON THIS RECORDATION NOTICE REFLECTS THE DATA PRESENT IN THE PATENT AND TRADEMARK ASSIGNMENT SYSTEM. IF YOU SHOULD FIND ANY ERRORS OR HAVE QUESTIONS CONCERNING THIS NOTICE, YOU MAY CONTACT THE ASSIGNMENT RECORDATION BRANCH AT 571-272-3350. PLEASE SEND REQUEST FOR CORRECTION TO: U.S. PATENT AND TRADEMARK OFFICE, MAIL STOP: ASSIGNMENT RECORDATION BRANCH, P.O. BOX 1450, ALEXANDRIA, VA 22313.

RECORDATION DATE: 09/10/2024
REEL/FRAME: /0112
NUMBER OF PAGES: 2

BRIEF: ASSIGNMENT OF ASSIGNORS INTEREST (SEE DOCUMENT FOR DETAILS).

DOCKET NUMBER: 123456

ASSIGNOR:
TEST
DOC DATE: 09/04/2024

ASSIGNEE:
TEST COMPANY 1
1111 COMPANY ADDRESS
COMPANY CITY, MARYLAND 55555

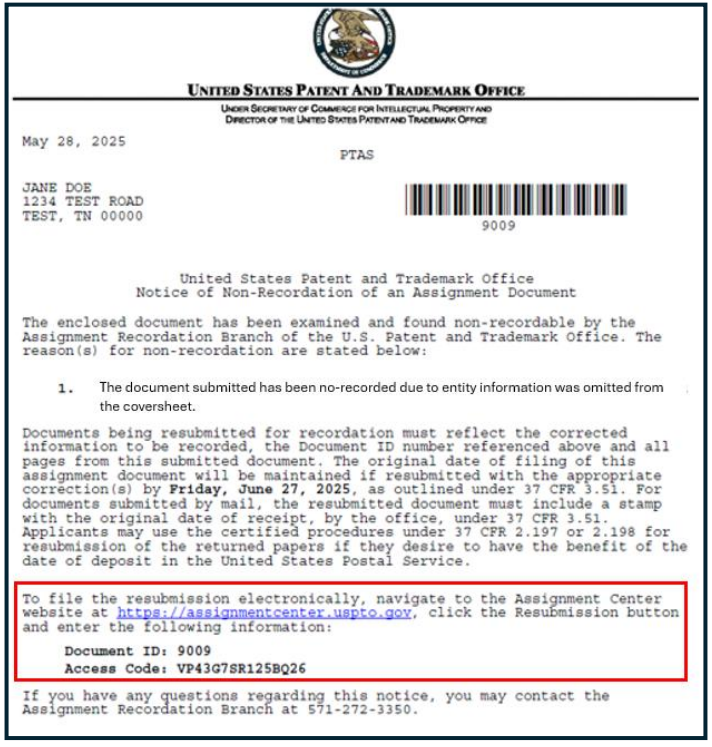
APPLICATION NUMBER:
PATENT NUMBER:
TITLE:
FILING DATE: 04/06/2001
ISSUE DATE: 08/06/2002

APPLICATION NUMBER:
PATENT NUMBER:
TITLE:
FILING DATE: 10/09/2007
ISSUE DATE: 07/21/2009

APPLICATION NUMBER:
PATENT NUMBER:
TITLE:
FILING DATE: 12/08/1994
ISSUE DATE: 12/12/1995

P.O. Box 1450, Alexandria, Virginia 22313-1450 • WWW.USPTO.GOV

Notice of Non-Recordation



UNITED STATES PATENT AND TRADEMARK OFFICE

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May 28, 2025

PTAS

JANE DOE
1234 TEST ROAD
TEST, TN 00000

9009

United States Patent and Trademark Office
Notice of Non-Recordation of an Assignment Document

The enclosed document has been examined and found non-recordable by the Assignment Recordation Branch of the U.S. Patent and Trademark Office. The reason(s) for non-recordation are stated below:

1. The document submitted has been no-recorded due to entity information was omitted from the coversheet.

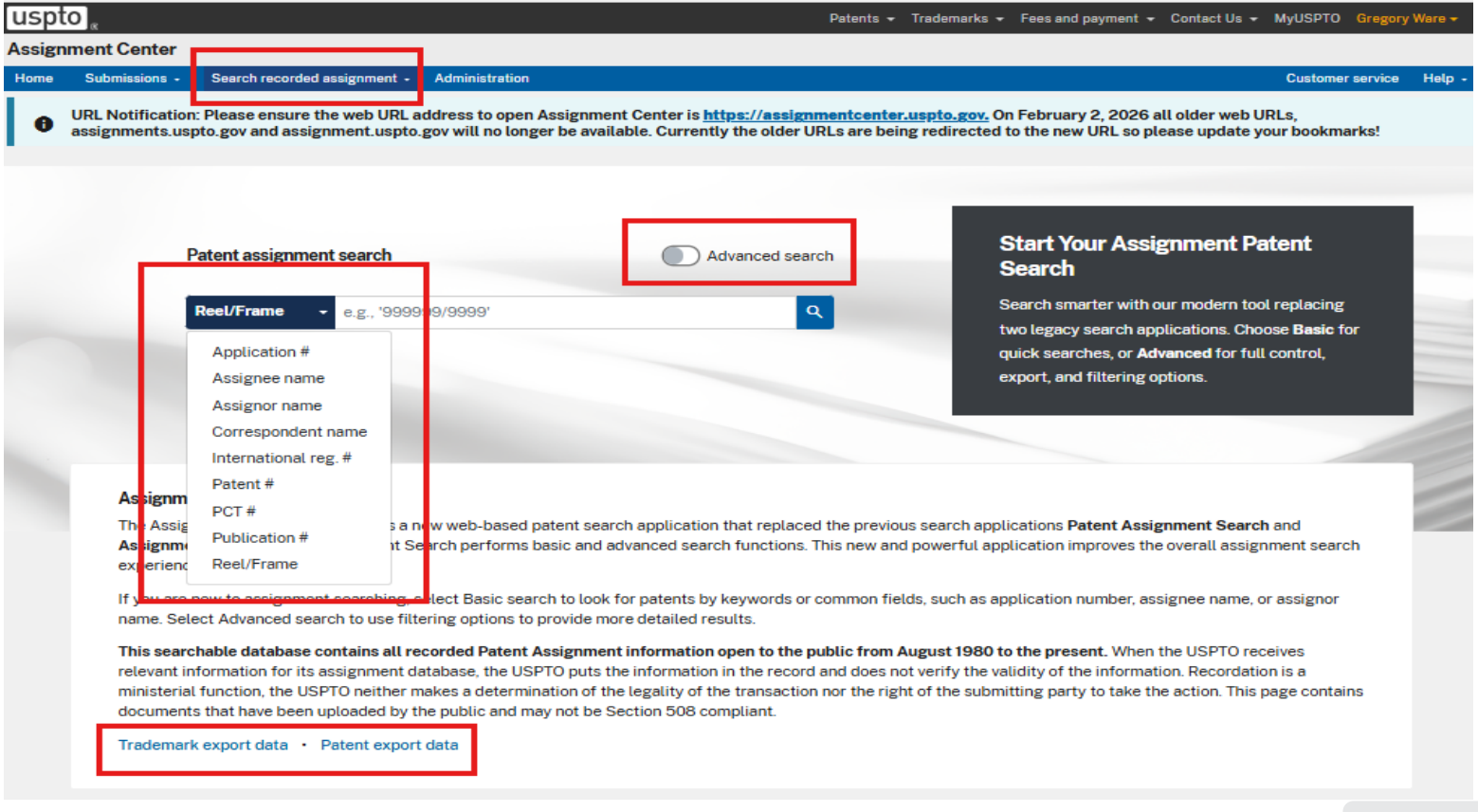
Documents being resubmitted for recordation must reflect the corrected information to be recorded, the Document ID number referenced above and all pages from this submitted document. The original date of filing of this assignment document will be maintained if resubmitted with the appropriate correction(s) by **Friday, June 27, 2025**, as outlined under 37 CFR 3.51. For documents submitted by mail, the resubmitted document must include a stamp with the original date of receipt, by the office, under 37 CFR 3.51. Applicants may use the certified procedures under 37 CFR 2.197 or 2.198 for resubmission of the returned papers if they desire to have the benefit of the date of deposit in the United States Postal Service.

To file the resubmission electronically, navigate to the Assignment Center website at https://assignmentcenter.uspto.gov, click the Resubmission button and enter the following information:

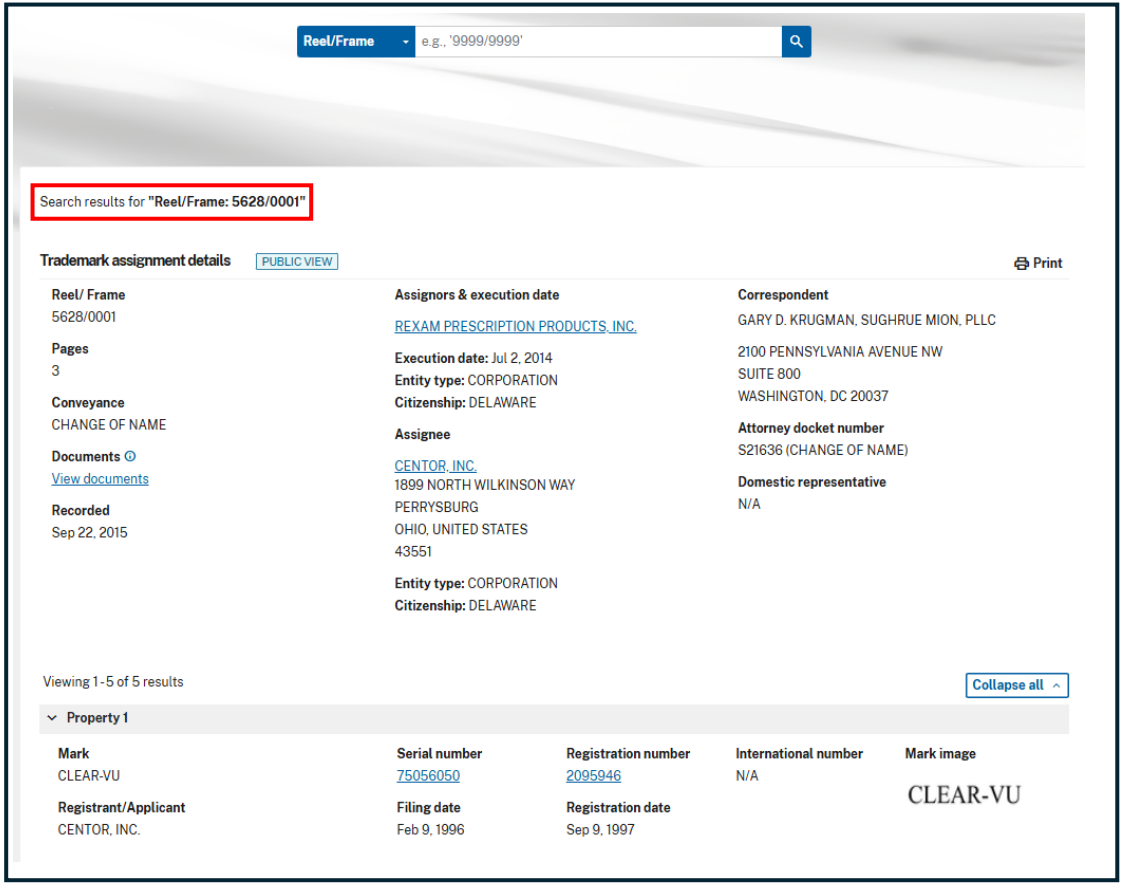
Document ID: 9009
Access Code: VP43G7SR125BQ26

If you have any questions regarding this notice, you may contact the Assignment Recordation Branch at 571-272-3350.

Assignment Search



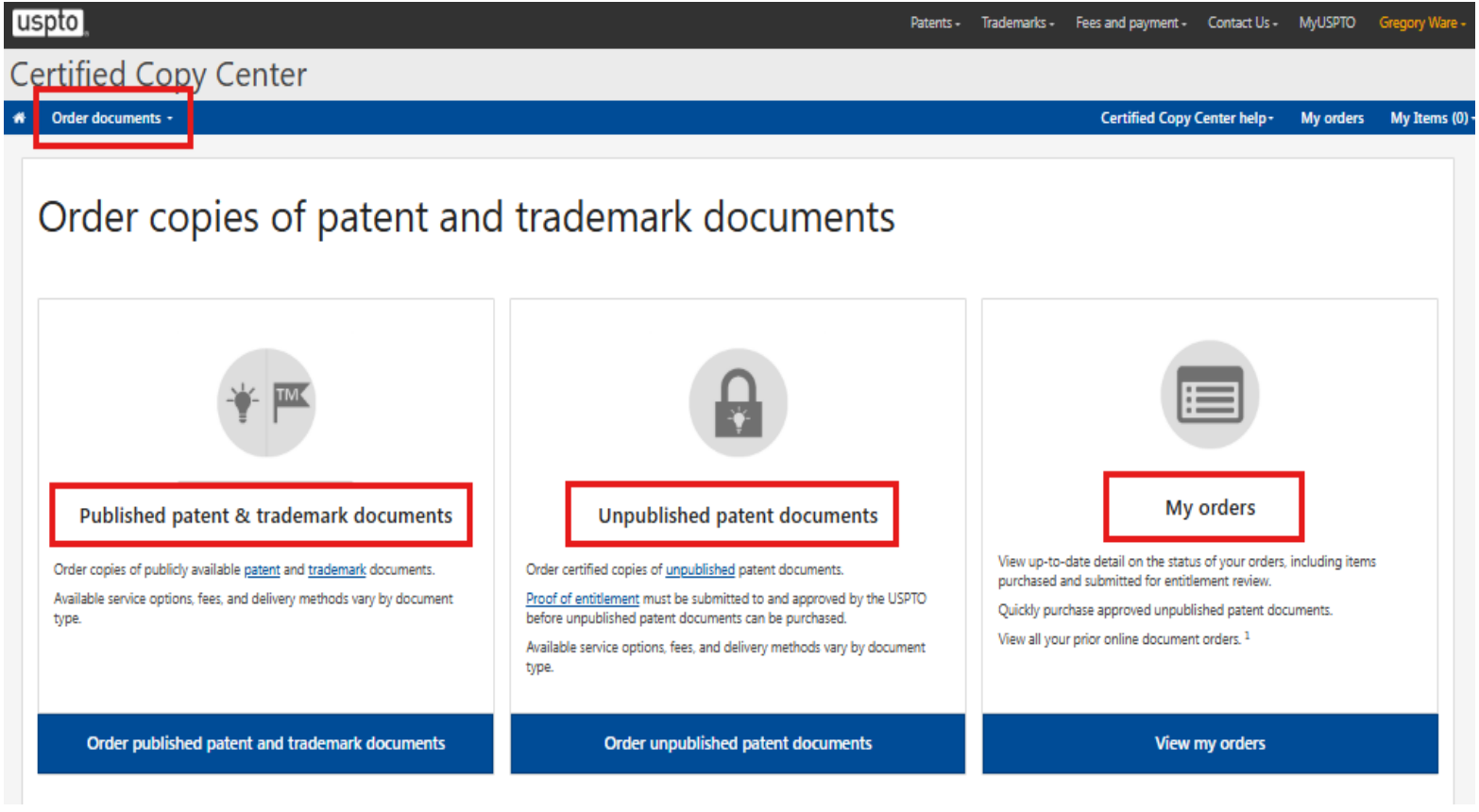
Assignment Search Result



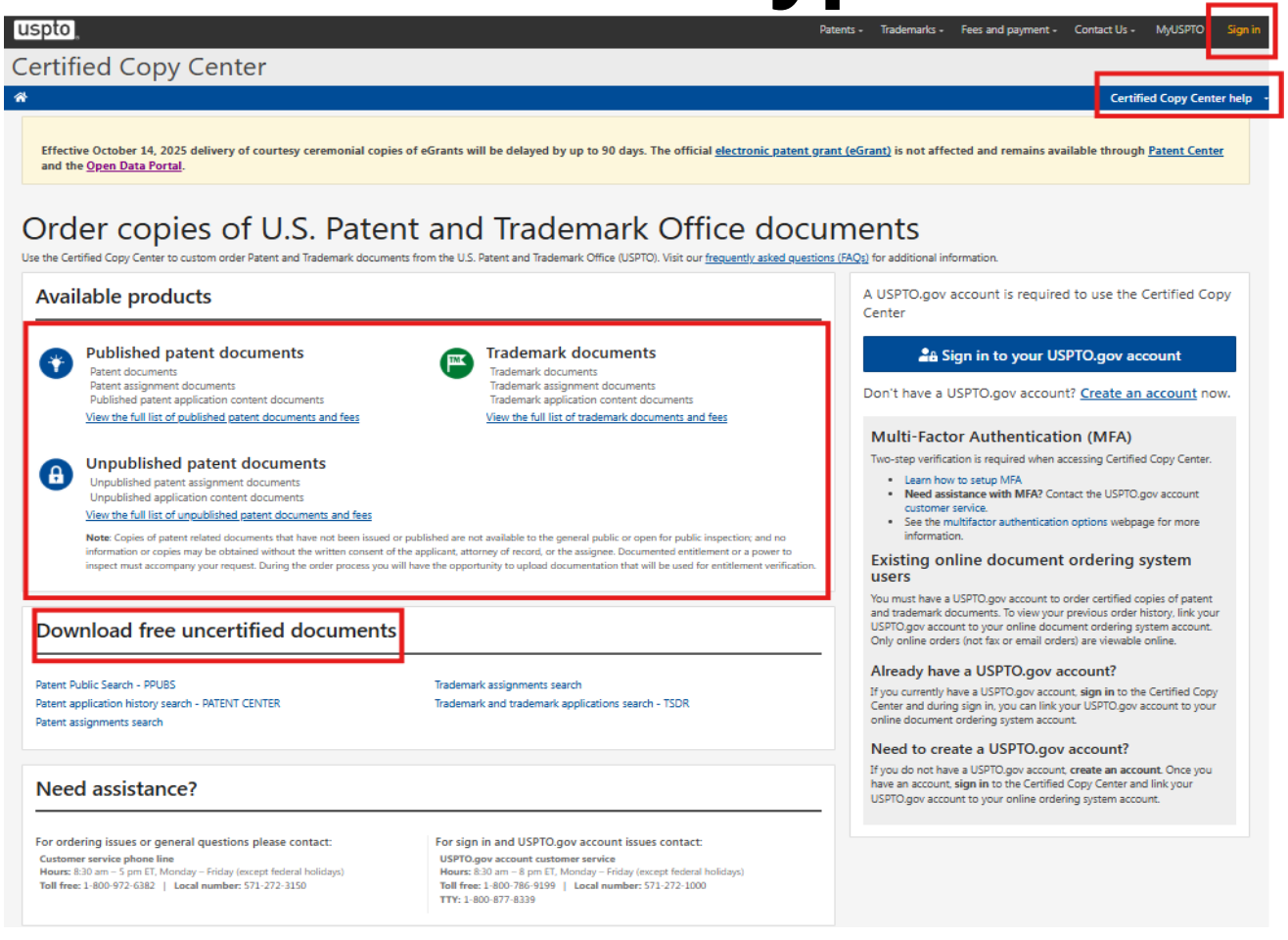
Certified Copy Center, CCC

- CCC Storefront is available to all users for Patent and Trademark paper and DVD print requests.
- Customer can order 45 different products using the storefront.
- CCC delivered 64,305 orders in 2025.
- Benefits
  - Customers are now able to track order requests using the storefront dashboard feature.
  - Customers can start and save requests for later submission using the dashboard. Allows for saving submission package to complete, review, or submit later.

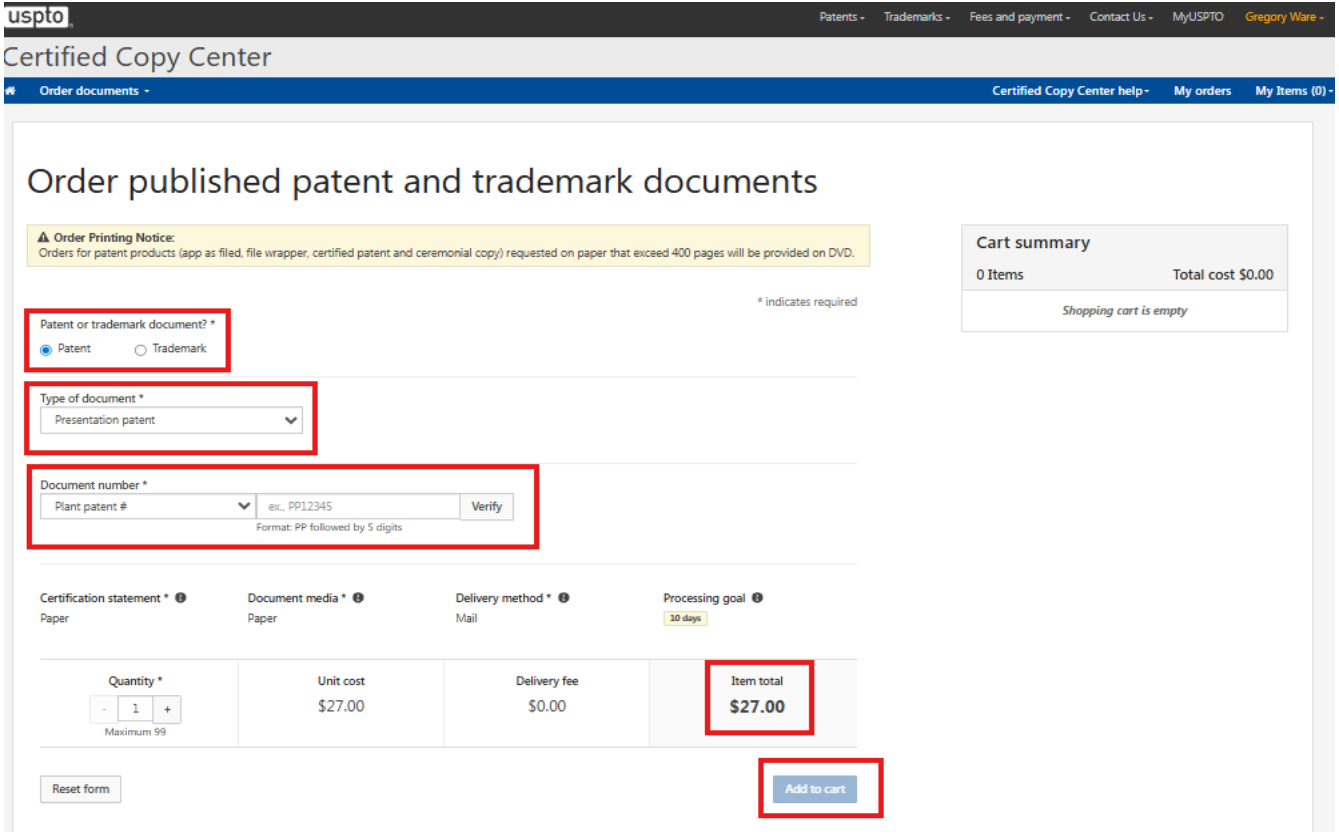
CCC View & Create New Order



CCC Select Product Type



CCC Order Submission and Payment



CCC, What Happens Next?

Document Production Flow Chart



Registered User

- You must have a USPTO registered user account in order to file your Assignment application electronically
  - Single place for you to actively manage your intellectual property portfolio
  - Secure transmission of the application to USPTO
- As a registered user you will also have full access to all of Assignment Center's features, such as:
  - Ability to save your submission and resume at a later time
  - Submit additional documents
  - Pay fees on an existing application

Identity Verification

- Effective 9/11/2025, identity verification is required for all Assignment Center users to:
  - Protect customer data
  - Deter fraudulent filings
  - Allow for monitoring data miners who negatively affect stakeholder filings
- Assignment Search does not require log-in to access published Assignment data;

Recent News

- February 2024 *Assignment Center* new product modernization.

- October 2025 *Assignment Search* product modernization

Key Takeaways

- Addressing the growing backlog and pendency of assignment and certified copy products is our top priority. Contributing factors include:
  - A high volume of assignment and certified copy orders
  - Loss of key production staff has depleted capacity
- USPTO is actively implementing solutions to reaffirm commitment to timely product delivery
  - Recruitment of production, quality, and customer service staff is imminent
  - Acceleration of emerging technology tools to deliver system and production enhancements
  - August 2026 *Assignment Processing* new product modernization
  - January 2027 *Certified Copy Center* product modernization

Customer Support

- Assignment Customer Service
  - Customer service toll free phone line: 1-800-972-6382
  - Hours: 9:30 a.m. to 4:30 p.m. ET, Monday – Friday (except federal holidays)
  - Email questions to **assignmentcenter@uspto.gov**
- CCC Customer Service
  - Customer service toll free phone line: 1-800-972-6382
  - Hours: 8:30 am – 5 pm ET, Monday – Friday (except federal holidays)
  - Email questions to **dsd@uspto.gov**


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DEPARTMENT OF COMMERCE