

Patent Public Advisory Committee Meeting Telework Enhancement Act Pilot Program (TEAPP)



Patricia Richter
Chief Administrative Officer
Robert Oberleitner
Assistant Deputy Commissioner for Patents
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Participation in TEAPP

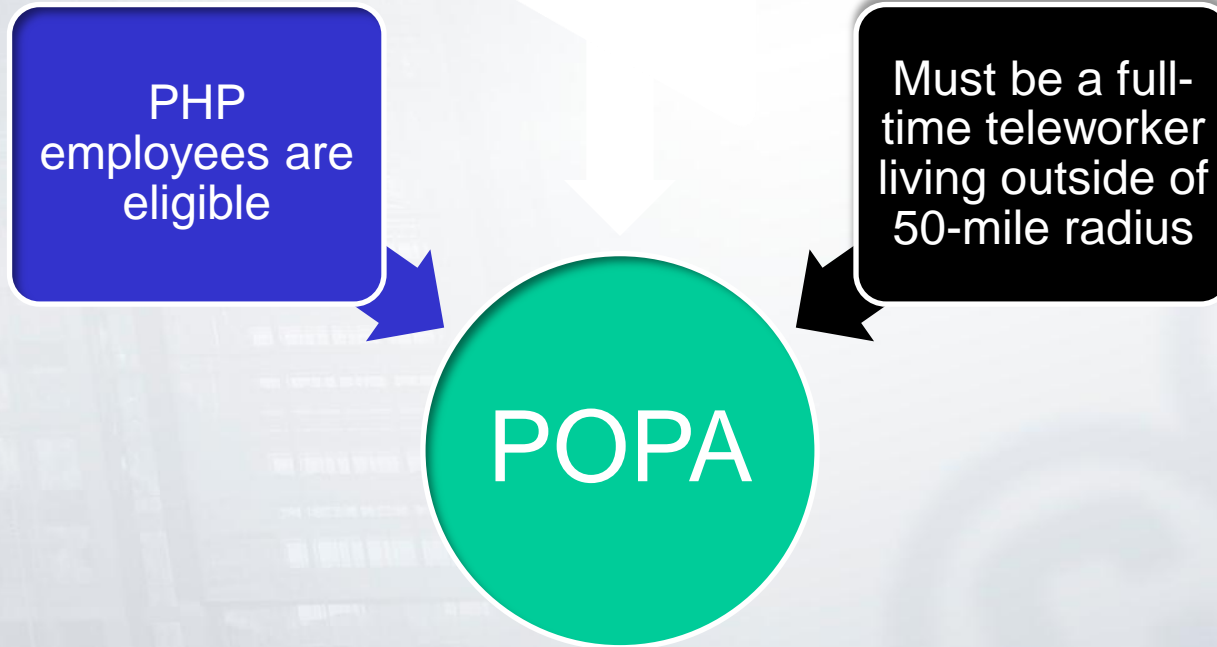
Participants may change their duty station to an alternate worksite in the city in which they work

Full-time teleworkers can live more than 50 miles from the USPTO

Participation is voluntary



Prerequisites for Participation





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Travel Requirements

Bargaining Unit Employees

Maximum number of mandatory employee-paid trips to USPTO per fiscal year= **4** (Business Unit),**1** (Agency) plus Ethics Training, if necessary.

Employees at the GS-7 level or below will not be required to make more than **4** employee-paid trips per fiscal year.

Non-Bargaining Unit Employees

Maximum number of mandatory employee-paid trips will be **6**.



Impacts of TEAPP

Pay

Benefits

Relocation



Eligibility for TEAPP





Phased Participation Approach

Phase I Initial Implementation

Twenty-five percent (25%) of current full-time teleworkers will be offered the opportunity to join the pilot program

Current number of slots available can be found on the TEAPP Web site

Phase II FY 2012

On a quarterly basis, 25% of any full time teleworkers will be added for TEAPP expansion

Phase III FY 2013 and Beyond

Expansion will be based on continuing evaluations of the program and success factors



TEAPP Evaluation





Application Process

Online application process

Initial application period:
Jan. 20 through
midnight Feb. 6

Ongoing bi-weekly selection process

Must sign the waiver

Participation requires approval of the USPTO



TEAPP Site

USPTOINTRANET

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Telework Enhancement Act Pilot Program (TEAPP)

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The Telework Enhancement Act of 2010 authorized the USPTO to conduct a seven-year test program allowing employees to waive their right to travel expenses for a reasonable number of mandatory trips to the USPTO. This program allows employees teleworking full time to decide, for their own convenience, to live greater than 50 miles from the USPTO to change their duty station to an alternate worksite in the city in which they work. The employee must travel to the USPTO when directed by the Office. Participation in this pilot program is voluntary.



TEAPP Operating Procedures

The purpose of the operating procedures is to implement a test program under Public Law 111-292 (referred to after as the Telework Enhancement Act of 2010). The test program is known as the Telework Enhancement Act Pilot Program (TEAPP). The United States Patent and Trademark Office (USPTO, Office or Agency) is authorized to conduct a seven-year test pilot allowing employees to waive their right to travel expenses for a reasonable number of mandatory trips to the office (5 U.S.C. § 5711(f); 5 U.S.C. § 5711(g)). The program allows employees teleworking full-time to decide, for their own convenience, to live greater than 50-miles from the USPTO located in Alexandria, VA to change their duty station to an alternate worksite in the city in which they live. The employee must travel to the USPTO when directed by the Office as discussed herein.

To obtain additional information about the TEAPP, please click on the links below:

1. [Program Administration: USPTO Telework Oversight Committee](#)
2. [Relationships to Agreements and Union Collective Bargaining Agreements in Effect](#)
3. [Eligibility](#)
4. [Initial Phased Participation Plan \(Through FY 2012\)](#)