



Under the Paperwork Reduction Act of 1995 no persons are required to respond to a collection of information unless it displays a valid OMB control number.
PTO Form 2196 (Rev 09/2005)
OMB No. 0651-0056 (Exp. 09/30/2017)

Revocation of Attorney/Domestic Representative and/or Appointment of Attorney/Domestic Representative

TEAS - Version 5.4 : 07/11/2015

To revoke/appoint within more than one application or registration **having the identical owner/holder and attorney and/or domestic representative of record**, enter multiple serial/registration numbers (but not exceeding 300 serial numbers per request form, separating each with a space, with no punctuation). Click on the "Continue" button below to access the form for entering your information.

Note: The owner/holder of a mark may file and prosecute his or her own application for registration of the mark, or he or she may be represented by a practitioner qualified under 37 C.F.R. §11.14 to practice before the United States Patent and Trademark Office (USPTO) in trademark cases.

If the owner's/holder's address is outside the United States, the owner/holder may appoint a Domestic Representative, upon whom notice or process in the proceedings affecting the mark may be served. The designation would serve the purpose of bringing a foreign party who takes advantage of the United States trademark registration system under the jurisdiction of the United States legal system. Any juristic entity may serve as a domestic representative.

If the owner/holder files a revocation of an existing power of attorney, future correspondence will be sent either to: (1) the owner/holder, if no new attorney is appointed; (2) the address as listed as part of any new power of attorney; or (3) the domestic representative, if no attorney is appointed.

If the owner/holder is represented by a practitioner qualified under 37 C.F.R. §11.14 to practice before the USPTO in trademark cases, the USPTO will communicate only with the practitioner, unless that representation is terminated without replacement. If the owner/holder contacts the USPTO regarding the application, the USPTO will advise the owner/holder that matters can be discussed only with the owner's/holder's appointed attorney.

NOTE: You must complete any field preceded by the symbol "*".

WARNING: This form has a session time limit of 60 minutes. Your "session" began as soon as you accessed this initial Form Wizard page. If you exceed the 60-minute time limit, the form will not validate and you must begin the entire process again; you can, however, [extend the time limit](#). You should always try to have all information required to complete the form prior to starting any session.

* Please enter the [Serial/Registration Number\(s\)](#)

OR

To access **previously-saved data**, use the "Browse/Choose File" button below to access the file from your local drive, and then click the "Continue" button at Step 4. You cannot change your answers to the form wizard questions at Step 3; however, you *can* change data within an existing section(s) of a saved form. To introduce a completely new section, you must start a new form. For further instructions for retrieving your saved data, click [here](#). You must follow these instructions to ensure that you can view your data in the expected editable format.

no file selected

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Each field name links to the relevant section of the "[HELP](#)" instructions that will appear at the bottom of the screen.

Important: ONCE A REVOCATION AND/OR APPOINTMENT IS SUBMITTED ELECTRONICALLY, THE USPTO WILL IMMEDIATELY PROVIDE THE SENDER WITH AN ELECTRONIC ACKNOWLEDGMENT OF RECEIPT. Please contact teas@uspto.gov within 24 hours of transmission (or by the next business day) if you do not receive this acknowledgment.

Contact Points:

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For **general** trademark information, please e-mail TrademarkAssistanceCenter@uspto.gov, or telephone 1-800-786-9199. If you need help in resolving **technical** glitches, please e-mail teas@uspto.gov. Please include your telephone number in your e-mail, so we can talk to you directly, if necessary. For **status** information on an application or registration that has an assigned U.S. serial or registration number, use <http://tsdr.uspto.gov>.

NOTE ABOUT STATUS CHECKS:

Do NOT attempt to check the status of a filing until at least 72 hours after submission of the filing, to allow sufficient time for our databases to be updated.

*** Instructions:**

To file the Revocation of Power of Attorney/Domestic Representative and/or Appointment of Attorney/Domestic Representative Form electronically, please complete the following steps:

- Step 1.** Fill out all fields for which information is known. Fields with a * symbol are mandatory for filing purposes and must be completed.
- Step 2.** Validate the form, using the **Validate** button at the end of the form. If there are errors, go back to step 1.
- Step 3.** If validation of all mandatory fields is successful, you will be navigated to a confirmation screen.
- Step 4.** You will receive an e-mail acknowledging receipt of your submission.

Serial Number	NNNNNNNN
Mark	
Attorney of Record	
Current Correspondence Information	

Phone:

Fax:
Primary Email Address:
Secondary Email Address(es):

NOTE: If the correspondence information above includes an e-mail address that is no longer correct or contains a typographical error, please use this form to update or correct the e-mail address AND reauthorize the USPTO to communicate with you by e-mail. If the correspondence information above does NOT include an e-mail address, you are encouraged to use this form to enter an e-mail address and provide authorization for the USPTO to communicate with you by e-mail, which would enable you to be notified immediately when an Office action or official notice issues. It is important that you maintain a current e-mail address with the USPTO so that you are able to receive critical correspondence. For assistance in resolving any technical issues with this process, please contact TEAS@uspto.gov.

WARNING: For an application filed under TEAS Plus or TEAS RF, the failure to maintain a correct and authorized e-mail address for ongoing e-mail communication will result in the loss of TEAS Plus or TEAS RF status and a requirement to pay a processing fee of \$50 per class.

1. Do you wish to revoke the power of a previously-appointed attorney?

Yes No

2. Do you want to appoint an attorney?

Yes No

3. Do you want to appoint a Domestic Representative?

Yes No

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By submission of this request, the undersigned REVOKES the power of attorney currently of record, as listed above, and hereby APPOINTS the following new attorney:

NOTE: Only the individual owner/holder, or someone with legal authority to bind a juristic owner/holder (e.g., a corporate officer or partner of a partnership) may sign this form. However, once the owner/holder has designated an attorney, that attorney may sign this form, specifically to appoint another attorney(s) to prosecute the application. If the owner/holder revokes the original power of attorney, this revocation also discharges any associate "powers of attorney" that the attorney whose power has been revoked may have signed.

New Attorney Information

NOTE: If appointing other attorney(s), first repeat below the name of the attorney/firm for the existing attorney of record, who will remain the correspondent of record.

* Name	
Firm Name	
Individual Attorney Docket/Reference Number	
Other Appointed Attorney(s)	
Internal Address	
* Street Address	NOTE: You must limit your entry here, and for all remaining fields within this overall section (except City, see below), to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.
* City	NOTE: You must limit your entry here to no more than 22 characters.
* State (Required for U.S. attorneys)	State NOTE: You must include as part of the "City" entry any information related to geographical regions (e.g., provinces) not found in the dropdown lists for "States" or "Countries." Enter the city and then the geographical region, separated by a comma (e.g., Toronto, Ontario). In most instances, you will then also have to select the country within which the region is found, below.
* Country or U.S. Territory	Country or U.S. Territory
* Zip/Postal Code (Required for U.S. attorneys)	
Phone Number	
Fax Number	
Internet E-mail Address	<p>While the application may list an e-mail address for the owner/holder, the owner's/holder's attorney, and/or the owner's/holder's domestic representative, only one e-mail address may be used for correspondence, in accordance with USPTO policy. The owner/holder must keep this address current in the USPTO's records.</p> <p>WARNING: For an application filed under TEAS Plus or TEAS RF, the failure to maintain a correct and authorized e-mail address for ongoing e-mail communication will result in the loss of TEAS Plus or TEAS RF status and a requirement to pay a processing fee of \$50 per class.</p>
	Check here to authorize the USPTO to send official communications to the owner/holder or its representative

via e-mail. (Informal communication is permissible without authorization.)

NOTE: By checking this box, the owner/holder acknowledges that it is solely responsible for receipt of USPTO documents sent via e-mail. The owner/holder should periodically check the status of its application through the [Trademark Status & Document Retrieval \(TSDR\)](#) system, to see if either the USPTO has e-mailed an action or a Notice of Allowance has issued such that a filing from the owner/holder is now due. Also, the owner/holder, the owner's/holder's attorney, and/or the owner's/holder's domestic representative should ensure that any installed anti-spam filters or other e-mail security do not identify legitimate emails from the USPTO as spam or junk. All documents submitted by the owner/holder or the owner's/holder's attorney or issued by the USPTO can be viewed online, via the [TSDR](#) system.

Check here to use new attorney as correspondent

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Correspondence Information

NOTE: If an attorney has been appointed, the USPTO will correspond ONLY with the appointed attorney and this correspondence section should not be used to change the attorney's correspondence address to the owner's/holder's address.

WARNING: The new address information you enter in this form will be applied to all listed serial/registration numbers; thus, to use this form properly, the new address information must be the same for all of the listed applications/registrations.

* Name	
Firm Name	
Internal Address	
* Street Address	NOTE: You must limit your entry here, and for all remaining fields within this overall section (except City, see below), to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.
* City	NOTE: You must limit your entry here to no more than 22 characters.
* State (Required for U.S. addresses)	Montana NOTE: You must include as part of the "City" entry any information related to geographical regions (e.g., provinces) not found in the dropdown lists for "States" or "Countries." Enter the city and then the geographical region, separated by a comma (e.g., Toronto, Ontario). In most instances, you will then also have to select the country within which the region is found, below.
* Country or U.S. Territory	United States
* Zip/Postal Code (Required for U.S. addresses)	
Phone Number	
Fax Number	
Internet E-mail Address	<p>Primary Email Address Secondary Email Address(es)</p> <p>Enter up to 4 addresses, separated by either a semicolon or a comma. While the application may list an e-mail address for the owner/holder, the owner's/holder's attorney, and/or the owner's/holder's domestic representative, only one e-mail address may be used for correspondence, in accordance with USPTO policy. The owner/holder must keep this address current in the USPTO's records.</p> <p>WARNING: For an application filed under TEAS Plus or TEAS RF, the failure to maintain a correct and authorized e-mail address for ongoing e-mail communication will result in the loss of TEAS Plus or TEAS RF status and a requirement to pay a processing fee of \$50 per class.</p> <p>Check here to authorize the USPTO to send official communications to the owner/holder or its representative via e-mail. (Informal communication is permissible without authorization.)</p> <p>NOTE: By checking this box, the owner/holder acknowledges that it is solely responsible for receipt of USPTO documents sent via e-mail. The owner/holder should periodically check the status of its application through the Trademark Status & Document Retrieval (TSDR) system, to see if either the USPTO has e-mailed an action or a Notice of Allowance has issued such that a filing from the owner/holder is now due. Also, the owner/holder, the owner's/holder's attorney, and/or the owner's/holder's domestic representative should ensure that any installed anti-spam filters or other e-mail security do not identify legitimate emails from the USPTO as spam or junk. All documents submitted by the owner/holder or the owner's/holder's attorney or issued by the USPTO can be viewed online, via the TSDR system.</p>

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Signature Information

Click to choose ONE [signature method](#):

[Sign directly](#)

[E-mail Text Form to second party for signature](#)

[Handwritten pen-and-ink signature](#)

NOTE: Only one signature is required, regardless of the number of owners/holders. To add a signature option, if appropriate, use the "Add Signatory" button, *below*.

Electronic Signature

To electronically sign this document, enter any alpha/numeric characters (letters/numbers) of **your choosing**, preceded and followed by the forward slash (/) symbol. Most signatories enter their name between the two forward slashes; examples of acceptable "signatures" include: /john doe/; /jd/; or /123-4567/.

NOTE: Only the individual owner/holder, or someone with legal authority to bind a juristic owner/holder (e.g., a corporate officer or partner of a partnership) may sign this form. *Unless the owner/holder is in a [pro se status at the time of the attorney's appearance](#)*, the new attorney **CANNOT** sign a new power of attorney or revocation of the previous power of attorney on behalf of the owner/holder; however, once the owner/holder has designated an attorney, that attorney may sign this form, specifically to appoint another attorney(s) to represent the owner/holder. If the owner/holder revokes the original power of attorney, this revocation also discharges any associate "powers of attorney" that the attorney whose power has been revoked may have signed.

* Signature		* Date Signed	(MM/DD/YYYY)
* Signatory's Name			
* Signatory's Position	<p>NOTE: Enter the appropriate title or the nature of the relationship to the owner/holder - if an individual, enter "Owner" or "Holder," as appropriate; if an attorney, enter "Attorney of record, [specify at least one state] bar member," e.g., "Attorney of record, New York bar member"; if an authorized signatory of a business entity enter, e.g., "President," "Vice President," "General Partner" (if a partnership), or "Principal" (if a limited liability company). The designation "authorized signatory" is not acceptable.</p> <p>NOTE: If the attorney signing is from the same U.S. firm as the attorney of record, but was not listed in the original filing and is not otherwise of record, include firm name to establish acceptability of signature, e.g., Associate Attorney, Smith, Jones & Davis, Virginia Bar Member.</p>		
Signatory's Phone Number			

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On _____ You completed all mandatory fields.

■ **STEP 1:** Review the form data in various formats, by clicking on the phrases under Form Data. Use the print function within your browser to print these pages for your own records.

Application Data

■ [Input](#)

■ [XML File](#)

■ [Text Form](#)

■ **STEP 2:** If any of the information is incorrect, click on the Go Back to Modify button (bottom of this page) to make changes; then re-validate the form by clicking on the Validate Form button (bottom of the form).

Note: If you are using the e-signature approach or the handwritten pen-and-ink signature approach, you must click on the final link to access the specific "text form" for that purpose.

■ **STEP 3:** If there are no errors and you are ready to file this form electronically, confirm the e-mail address for acknowledgment. Once you submit the form electronically, we will send an electronic acknowledgment of receipt to the e-mail address entered below. If no e-mail address appears, you must enter one. If we should send the acknowledgment to a different e-mail address, or to an additional address(es), please enter the proper address or additional address(es). For **multiple addresses/receipts**, please separate e-mail addresses by either a **semicolon** or a **comma**.

NOTE: This e-mail address is only for the purpose of receiving the acknowledgment that the transmission reached the USPTO, and is not related to the e-mail that will be used for correspondence purposes (although it could be the same address). The official e-mail address that the USPTO will use for any communication is whatever appears in the record for that purpose. If necessary, use the Change of Correspondence address form to update an e-mail address, as it will NOT be changed based on the specific entry below.

* E-mail for acknowledgment	
To ensure we can deliver your e-mail confirmation successfully, please re-enter your e-mail address(es) here:	
* E-mail for acknowledgment	

■ **STEP 4:** To download and save the form, click on the Download [Portable Data](#) button at the bottom of this page. The information will be saved to your local drive. To begin the submission process with saved data, you must open a new form, and click on the "Browse/Choose File" button displayed on the initial form wizard page, at "[OPTIONAL] To access previously-saved data, use the "Browse/Choose File" button below to access the file from your local drive." **REMINDER:** Do NOT try to open the saved .obj/.xml form directly. You must return to the very first page of the form, as if starting a brand new form, and then use the specific "Browse/Choose File" button on that page to import the saved file. Clicking on the "Continue" button at the bottom of that first page will then properly open the saved version of your form.

■ **STEP 5:** Read and confirm the following:

Important Notice:

Please note that:

- (1) If a fee was required, once you submit this form, we will not refund the fee, because it is a processing fee for our substantive review.
- (2) All information you submit to the USPTO at any point in the application and/or registration process will become public record, including your name, phone number, e-mail address, and street address. By filing this document, you acknowledge that **YOU HAVE NO RIGHT TO CONFIDENTIALITY** in the information disclosed. The public will be able to view this information in the USPTO's on-line databases and through internet search engines and other on-line databases. This information will remain public even if the application is abandoned or any registration is surrendered, cancelled, or expired. To maintain confidentiality of banking or credit card

information, only enter payment information in the secure portion of the site after validating your form. For any information that may be subject to copyright protection, by submitting it to the USPTO, the filer is representing that he or she has the authority to grant, and is granting, the USPTO permission to make the information available in its on-line database and in copies of the application or registration record.

(3) Private companies **not** associated with the USPTO often use trademark application and registration information from the USPTO's databases to [mail or e-mail trademark-related solicitations](#) (samples of non-USPTO solicitations included).

* If you have read and understand the above notice, please check the box before you click on the **Pay/Submit** button.

■ **STEP 6:** Click on the **Submit** button below to complete the filing process. Shortly after clicking that button, you should see a screen that says **SUCCESS!** Within 24 hours, the email acknowledgement will also be sent.

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The table below presents the data as entered.

Input Field	Entered
SERIAL NUMBER	
LAW OFFICE ASSIGNED	LAW OFFICE ____
ATTORNEY DOCKET NUMBER	
MARK SECTION	
MARK	
ATTORNEY SECTION	
ORIGINAL ADDRESS	
NEW ATTORNEY ADDRESS	
STATEMENT TEXT	By submission of this request, the undersigned REVOKES the power of attorney currently of record, as listed above, and hereby APPOINTS the following new attorney.
NAME	
FIRM NAME	
INTERNAL ADDRESS	
STREET	
CITY	
STATE	
COUNTRY	
POSTAL/ZIP CODE	
PHONE	
EMAIL	
ATTORNEY AUTHORIZED TO COMMUNICATE VIA	YES

E-MAIL	
ATTORNEY DOCKET NUMBER	
NEW OTHER APPOINTED ATTORNEYS	
NEW CORRESPONDENCE ADDRESS	
NAME	
FIRM NAME	
DOCKET/REFERENCE NUMBER	
INTERNAL ADDRESS	
STREET	
CITY	
STATE	
COUNTRY	
POSTAL/ZIP CODE	
PHONE	
EMAIL	
AUTHORIZED TO COMMUNICATE VIA E-MAIL	YES
OTHER APPOINTED ATTORNEY	
SIGNATURE SECTION	
SIGNATURE	//
SIGNATORY NAME	
SIGNATORY DATE	00/00/0000
SIGNATORY POSITION	

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To the Commissioner for Trademarks:

MARK:

SERIAL NUMBER: NNNNNNNN

ATTORNEY DOCKET NUMBER

The original attorney

Original Correspondence Address :

By submission of this request, the undersigned REVOKES the power of attorney currently of record, as listed above, and hereby APPOINTS the following new attorney. In addition, any additional previously-appointed attorneys that are currently listed in the application are replaced with the new "Other Appointed Attorneys" listed below.

Newly Appointed Attorney:

Other Appointed Attorneys:

The following is to be used as the correspondence address:

The attorney docket/reference number is _____.

Signature: // Date: 00/00/0000

Signatory's Name:

Signatory's Position: