

EFS-Web Beta Deployment Packet



Table of Contents

BETA MATERIALS

Welcome Letter

A letter from key USPTO staff welcoming you to our Beta Program

Beta Guidelines

Roles and responsibilities for you and the USPTO during Beta

Communication Guide

How to contact the USPTO and the Electronic Business Center [EBC] if you need assistance, would like to provide feedback or report issues

Feedback/Issue Form

A form for providing USPTO with feedback and data related to issues found during Beta

TRAINING MATERIALS

User System Requirements

Computer configuration settings to ensure the best online experience

Quick Start Guide

Step-by-step introduction to submission using EFS-Web

EFS-Web Sandbox

The URL to an online model of the EFS-Web system where you can practice submitting applications and documents without actually filing

EFS-Web Computer Based Training Modules

A link to multimedia files that allow you to go through EFS-Web training modules at your own pace

EFS-Web Overview

A short document containing a description and overview of EFS-Web

PDF Creation for EFS-Web

A introduction to creating PDF files for submission



USPTO PDF Fillable Forms

An introduction to using USPTO fillable forms and their benefits

EFS-Web Security

Instructions for Registered and Unregistered users and information on using Digital Certificates with EFS-Web

Java Settings for EFS-Web

Instructions for installing and configuring Java scripting for both Registered and Unregistered users

Frequently Asked Questions

A preliminary list of questions and answers that might arise while using EFS-Web

FILING MATERIALS

Application Data Sheet

New USPTO PDF fillable form that can be used for filing an ADS

Information Disclosure Statement

New USPTO PDF fillable form that can be used for filing an IDS

Application Data Sheet Instructions

Instruction sheet for USPTO ADS

Information Disclosure Statement Instructions

Instruction sheet for USPTO IDS

EFS-Web PDF Guidelines

Guidelines that specify size, image and other technical settings for PDF files submitted to the USPTO

Job Options Instructions

Instructions for installing the Adobe Job Options file which allows you to create PDF files in accordance to USPTO PDF Guidelines

Description of Documents Accepted

A list of the documents that will be accepted through EFS-Web