



UNITED STATES PATENT AND TRADEMARK OFFICE

UNDER SECRETARY OF COMMERCE FOR INTELLECTUAL PROPERTY AND
DIRECTOR OF THE UNITED STATES PATENT AND TRADEMARK OFFICE

EFS-Web Beta Participant Guidelines December 1, 2005 –March 15, 2006

Participant Guidelines:

The following Guidelines express the understanding between the EFS-Web Beta Participants and the USPTO concerning activities related to the testing of EFS-Web. Participants who are unable or unwilling to abide by these Guidelines will be removed from the Beta program.

- Participants understand that the Electronic Filing System – Web software used during the Beta Program is experimental. Though all reasonable efforts will be made by the Office to safeguard your applications and related documents, participants are advised to keep backup copies of submissions, to file early in the day so re-filing by other means, if necessary, can be effected, and to take all reasonable precautions to preserve their rights.
- Participants agree to use the EFS-Web filing system frequently during the beta program.

Note: The Office will be providing a special quality assurance process for these EFS-Web submissions. These submissions will receive “100% special handling” to help ensure that the submission is successful. There **may** be a delay in viewing your submission in Private PAIR, as we will be providing quality control for your submission.

- Participants are urged to submit a variety of New Utility, Provisionals, and other application related documents using EFS-Web. (Please do not submit PreGrant Publications, International Applications or other unsupported document types using EFS-Web at this time. See the User Documentation on the EFS-Web web page)
- Participants agree to fill out and submit “Issue Reporting Form” via e-mail, as provided by the USPTO EFS project team, to document errors, problems, or questions during the beta period.
- Participants agree to fill out and submit the “Beta Program Feedback Questionnaire” form, as provided by the USPTO EFS project team, to document the overall user experience during the beta period.
- Participants agree not to disclose the information needed to access EFS-WEB tool to non-beta participants.

Thank you again for your interest in participating in this exciting activity, and for helping the USPTO achieve the goal of continued commitment to the electronic filing of patent applications.