

Historic and Projected Annual Workload Volumes (projected volumes may fluctuate +/- 10%)								
DOC52PAPT1100029								
APPENDIX B		FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
		Actual	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
<b>Incoming Mail</b>								
	USPS Mail Received	28,945	40,000	35,000	35,000	35,000	30,000	30,000
	USPS Returned Mail	4,122	10,000	10,000	9,000	9,000	8,000	7,500
	<i>USPS Returned - Tpostal postcards</i>	5,243	-	-	-	-	-	-
	Fee Window Incoming Mail	41	100	75	75	50	50	50
	Couriered Mail Received	863	1,000	1,000	1,000	1,000	1,000	1,000
	Interoffice Mail Pick-ups	1,318	1,500	1,500	1,500	1,500	1,500	1,500
	Madrid Filings	528	600	650	650	650	650	650
	Letters of Protest	592	1,000	750	750	750	750	750
	Mail Transferred from Patents Mail Center	6,215	8,000	7,500	7,500	7,000	7,000	7,000
	Other, Misc. and Junk	3,288	-	3,500	3,500	3,500	3,500	3,500
	TTAB	3,472	-	3,500	3,500	3,500	3,500	3,500
	Fastener Quality Act Filings	15	20	20	20	20	20	20
	89-Series Documents	0	10	10	10	10	10	10
<b>Outgoing Mail</b>								
	Metered Mail	399,324	600,000	600,000	550,000	550,000	500,000	500,000
	<i>Mail from Inserter</i>	131,859	-	-	-	-	-	-
	Mail from Service Center Pick-ups for mailing	265,883	250,000	250,000	250,000	250,000	225,000	225,000
	Mail sent to International Bureau	17	50	50	50	50	50	50
	Couriered Mail Sent	-	25	25	25	25	25	25
<b>Other Papers</b>								
	Work Location Routing Sheets for distribution	19,939	25,000	20,000	20,000	20,000	20,000	20,000
	Physical Location Routing Sheets Boxed for Warehouse	44,731	50,000	45,000	45,000	40,000	40,000	40,000
	TEAS Printouts	27,873	30,000	30,000	30,000	25,000	25,000	25,000
	RightFaxes	7,245	7,500	7,500	7,500	6,500	6,500	6,000

<b>Fees</b>								
<b>Processing</b>	New Paper Applications	4,975	6,400	6,000	5,700	5,400	5,000	4,700
	Flatwork	15,001	15,000	15,000	15,000	12,500	12,500	12,500
	Refunds	768	1,000	1,000	1,000	800	800	800
	Window Transactions - Applications/Registrations	1,015	1,000	1,000	1,000	800	800	800
	Window Transactions - DAC Cards/UPWS accounts							
	Other (Internal Email)	1,703	1,750	1,750	1,750	1,500	1,500	1,500
<b>Intake &amp; Scanning</b>	New Applications	5,045	6,400	6,000	5,700	5,400	5,000	4,700
	Incoming Paper Correspondence	33,782	35,000	35,000	35,000	30,000	30,000	30,000
	Petitions Papers	286	300	300	300	300	300	300
	TTAB Documents Scanned	1,378	1,500	1,500	1,500	1,500	1,500	1,500
	Pending Applications	0	20	20	20	20	20	20
	Voluminous Evidence	423	1,000	750	750	750	750	750
	Madrid	178	300	300	300	300	300	300
	Registered Files & Documents	-	1,000	1,000	1,000	1,000	1,000	1,000
	Miscellaneous Classifying	3,439	4,000	4,000	4,000	4,000	4,000	4,000
	Other (Specials, Misc.)	3	20	20	20	20	20	20
	Cancellations Scanned	664	1,000	1,000	1,000	1,000	1,000	1,000
	File Wrappers created	2,896	3,000	3,000	3,000	3,000	2,500	2,500
<b>(supports Pre-Exam Work)</b>	Rescans	168	150	150	150	150	150	150
	Informalities	971	1,000	1,000	1,000	1,000	1,000	1,000
<b>Email Boxes</b>	<i>Email counts are for recordkeeping purposes; the work completed is counted in the category of work performed; it scanning requests are counted under incoming paper correspondence scanned.</i>							
	TM Scanning	3,213						
	TM Finance	1,703						
	TICRS Indexing	3,439						
	TM Infomals	971						
	TM File Receipt	300						
	TM File Requests	300						
	TM Pre Exam Support	300						