

Past Performance Questionnaire

I. Contract Information

A. Company Being Evaluated: _____

B. Address: _____

C. Contract Number: _____

D. Contract Type: _____

E. Period of Performance (including options)_____

F. Total Contract Value: _____

G. Award Information: Competitive: Yes___ No___

Basis of Selection: Technical___ Cost/Price___

Other (specify) _____

II. Description of Contract

Briefly describe the services provided under this contract:

Under the aforementioned contract, this firm was:

Prime Contractor_____ Subcontractor_____ Team Member_____

Does a corporate or business relationship exist between the firm being evaluated and your organization? No___ Yes___ If yes, please explain.

III. Evaluator Information

Name:

Title:

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Agency/Company:

Phone:

Role in Program Contract:

Length of Involvement in this Program/Contract:

Total Value of the Contract:

Overall Contract Performance Rating (circle one)

Excellent Very Good Good Fair Poor

Would you select this contractor again? Yes No

Please add any other comments you may feel are pertinent.

Raters Signature

Date

PAST PERFORMANCE QUESTIONNAIRE

General Performance Survey

NO	PERFORMANCE QUESTIONS	RATING (Please Circle)					
		E	VG	G	F	P	N/R
1.	Overall performance in planning and controlling the program	E	VG	G	F	P	N/R
2.	Quality of services and support provided	E	VG	G	F	P	N/R
3.	Compliance with technical requirements and performance standards	E	VG	G	F	P	N/R
4.	Content, accuracy, quality, and timeliness of technical reports and deliverables	E	VG	G	F	P	N/R
5.	Ability to design and/or deliver a product that meets or exceeds performance requirements within costs and schedule	E	VG	G	F	P	N/R
6.	Timely identification and mitigation of risks	E	VG	G	F	P	N/R
7.	Contractor's ability to identify and correct performance deficiencies in a timely manner	E	VG	G	F	P	N/R
8.	Compliance with technical process and control requirements (quality assurance, configuration management, etc.)	E	VG	G	F	P	N/R
9.	Ability to recruit and retain highly skilled personnel, including ability to fill key vacancies in a timely manner.	E	VG	G	F	P	N/R
10.	Ability to handle fluctuating workloads	E	VG	G	F	P	N/R
11.	Demonstrated understanding and compliance with mission safety requirements	E	VG	G	F	P	N/R
12.	Communicating and interfacing with Government	E	VG	G	F	P	N/R
13.	Ability to effectively manage subcontractor performance	E	VG	G	F	P	N/R
14.	Ability to build effective working relationships with associate contractors, subcontractors and the Government in a team environment.	E	VG	G	F	P	N/R
15.	Adequacy of Contractor's system(s) for processing task orders and/or changes.	E	VG	G	F	P	N/R
16.	Overall responsiveness to Government requests	E	VG	G	F	P	N/R
17.	Ability to establish realistic cost estimates	E	VG	G	F	P	N/R
18.	Ability to establish realistic schedule estimates	E	VG	G	F	P	N/R
19.	If performance based, how successful was the Contractor in meeting the contract metrics?	E	VG	G	F	P	N/R
20.	Adherence to estimated costs and contract cost targets	E	VG	G	F	P	N/R
21.	Ability to anticipate, identify and control cost growth.	E	VG	G	F	P	N/R
22.	Timeliness, quality, and accuracy of financial reporting	E	VG	G	F	P	N/R
23.	Overall evaluation of cost performance	E	VG	G	F	P	N/R