

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT
OMB No. 0690-0008 Expiration Date: November 1996

1. CONTRACT ID CODE

2. AMENDMENT/MODIFICATION NO.
A002

3. EFFECTIVE DATE
6/18/2001

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (If applicable)

6. ISSUED BY CODE

7. ADMINISTERED BY Code
(If other than Item 6)

U.S. Department of Commerce
Patent and Trademark Office
Office of Procurement - Box 6
Washington, D.C. 20231

8. NAME AND ADDRESS OF CONTRACTOR (No.
Street, County, State and ZIP Code)

[] 9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (See Item 11)

TO ALL OFFERORS/BIDDERS

[X] 10A. MOD. OF CONTRACT/ORDER NO.
52-PAPT-1-01016

10B. DATED (See Item 13)

Code:
FACILITY CODE:

10B. DATED (See

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [] is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

[] A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) _____ THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A. 52.243-1 CHANGES FIXED PRICE.

[] B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). Funding.

[] C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

[] D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor [] is not, [] is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible).

THE PROPOSAL DUE DATE IS HEREBY CHANGED FROM JUNE 20, 2001 TO JUNE 27, 2001, NOT LATER THAN 3:00 p.m. (EST).

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER
(Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Contracting Officer

15B. CONTRACTOR/OFFEROR

16B. UNITED STATES OF AMERICA

(Signature of person authorized to sign)

(Signature of Contracting Officer)

15C. DATE SIGNED

16C. DATE SIGNED

This solicitation is hereby amended as follows:

1. Section C – Description/Specifications/Work Statement

Page 18, Delete Paragraph C.5.1 in its entirety and replaced with the following paragraph:

C.5.1 TRANSLATOR QUALIFICATIONS:

The Contractor will provide evidence that the individuals used as translators are linguistically and technically competent, either through education or experience, or a combination of the two. The Contractor is required to name key personnel for this contract, to give evidence of their qualifications, to indicate whether the translator will be an employee or subcontractor to the contractor, and to indicate how much time the translators will dedicate to this project. If the proposed translator will be an employee of the contractor, Statements of intent from the translators must also be provided, showing each translator's consent to accept employment from the Contractor. If the proposed translator will be a subcontractor, then the offeror must provide evidence or describe the nature of the contractual agreement between the offeror and the proposed subcontractor. The work of individual translators must be identified by name, initials, or numbers for the term of the contract. The PTO shall be notified of the qualifications of new translators the Contractor hires or subcontracts to perform PTO work. The Contractor shall also inform the PTO when translators who have been translating PTO documents cease working for the Contractor. (See Section H, Key Personnel.)

2. Section L – Instructions, Conditions, And Notices To Offerors

a. Page 71, Delete Paragraph L.6 (2) in its entirety and replace with the following paragraph:

Section L.6 (2) Translator experience (education in languages and subjects, quality and length of translation work). Key Personnel. The technical proposal must include a list of names and proposed duties of the professional personnel, consultants, and key subcontractor employees assigned to the project. Their resumes should be included and should contain information on education, background, recent work experience, and specific scientific or technical accomplishments. The approximate percentage of time each individual will be available for this project must be included.

b. Page 72, Delete Paragraph L.6 (6) in its entirety and replace with the following paragraph:

Section L.6 (6) Corporate experience, administrative support and system (correct invoicing, reporting, keying). Equipment and facilities, and services offered, availability of advanced communications equipment (faxes, modems, etc.). The technical proposal must include information on how the project is to be organized, staffed, and managed. Information should be provided which will demonstrate the offeror's understanding of the requirements and management of important events or tasks. The offeror must explain how the management and coordination of consultant and subcontractor efforts will be accomplished. The technical proposal must also provide the general background, experience, and qualifications of the organization. The technical proposal must contain a discussion of present or proposed facilities and equipment which will be used in the performance of the contract.

3. Section M – EVALUATION FACTORS FOR AWARD

Section M.2 EVALUATION CRITERIA

Page 76, Delete Paragraphs M.2 (2) and M.2 (6) in their entirety and replace with the following paragraphs:

a. **M.2 (2)** Translator experience and qualifications will be evaluated (i.e., education in languages and subjects, quality and experience/length of translation work). The technical proposal must include a list of names and proposed duties of the professional personnel, consultants, and key subcontractor employees assigned to the project.

b. **M.2 (6)** Corporate experience, administrative support and system (correct invoicing, reporting, keying) ability, capability and

quality being proposed. Equipment and facilities, and services offered, availability of advanced communications equipment (faxes, modems, etc.). PTO will evaluate an offeror's depth and breadth of corporate experience in providing translator services. The technical proposal must include information on how the project is to be organized, staffed, and managed. Information should be provided which will demonstrate the offeror's understanding of the requirements and management of important events or tasks. The offeror must explain how the management and coordination of consultant and subcontractor efforts will be accomplished. The technical proposal must contain a discussion of present or proposed facilities and equipment which will be used in the performance of the contract.