

ATTACHMENT F: SAMPLE TASK

SCENARIO 1

For the purpose of this sample scenario assume initial location is Crystal Mall 1, Business Area is Technical Center 1600 and destination is the Carlyle Campus, Alexandria, VA. Technical Center 1600 is comprised of approximately 1,000 employees and the employees will be moving at a rate of approximately 50 per evening, 4 nights a week. Additionally, the following information is provided:

- Deliver book carts and shrink wrap to Central File Room personnel – Central File Room for this Tech Center has 7,278 square feet of space to be packed (two days or a week before move).
- Move Tech Center Shoe Cases – total quantity is: 1,153 units (36' w x 24' d x 81' h).
- Pack individual High Density File systems - files only (4,896 linear feet).
- Start relocating furniture/furnishings and boxes at approximately 4:00 pm.
- Each employee is relocating one freestanding desk, a table, a task chair, a guest chair, a filled 5-drawer vertical file, a 5-shelf bookcase, a small table and 20 boxes to the new location.
- Deliver furniture/furnishings and boxes to the new location and place accordingly for employees to return to his/her office the next morning.
- Deliver book carts, move book carts with material packed by the employees, and pick up book carts at destination.
- Deliver and unpack High Density files at destination.
- Pick up from origin and deliver excess furniture/furnishings to GSA Warehouse, Springfield, Virginia.
- Both locations have a freight elevator access.
- There is a loading dock available at Crystal Mall 1 and the Carlyle Campus.
- Access is restricted to a straight truck at Crystal Mall 1 location.

Offerors are to provide, at a minimum, the following information as it relates to your successful completion of the sample scenario below:

1. Estimated duration of time to complete sample scenario 1.
2. Proposed Hourly Rate and level of Supervisor(s) assigned to sample scenario 1.
3. Proposed Hourly Rate for Laborer(s) assigned to sample scenario 1.
4. Proposed Hourly Rate for Truck and Driver assigned to sample scenario 1.
5. Proposed number of Personnel assigned to sample scenario 1.

6. Proposed number of Book Carts assigned to sample scenario 1.
7. Total Price to complete sample scenario 1.

SCENARIO 2

For the purpose of this sample scenario assume move locations are Crystal Mall 1, Central File Room, to Building E at Carlyle and Crystal Plaza 3, Central File Room, to Building C at Carlyle. The Central File Room is comprised of approximately 1,000 employees and the employees will be moving at a rate of approximately 100 per evening, 50 employees from each location, 4 nights a week. Additionally, the following information is provided:

- Deliver book carts and shrink wrap to Central File Room personnel (two days or a week before move) total quantity is: 1,153 units (36'w x 24' d x 81' h).
- Move individual High Density File systems - files only (4,896 linear feet).
- Start relocating furniture/furnishings and boxes at approximately 4:00 pm.
- Each employee is relocating one freestanding desk, a table, a task chair, a guest chair, a filled 5-drawer vertical file, a 5-shelf bookcase, a small table and 20 boxes to new location.
- Deliver furniture/furnishings and boxes to the new location and place accordingly for employees to return to his/her office the next morning.
- Deliver book carts, move book carts with materials packed by employees, and pick up book carts at destination.
- Deliver and unpack High Density files at destination.
- Pick up from origin and deliver excess furniture/furnishings to GSA Warehouse, Springfield, Virginia.
- Both locations have a freight elevator access.
- There is a loading dock available at Crystal Mall 1 and at both destinations (Building E and C).
- Access is restricted to a straight truck at Crystal Mall 1 and Crystal Plaza 3 locations.

Offerors are to provide, at a minimum, the following information as it relates to your successful completion of the sample scenario below:

1. Estimated duration of time to complete sample scenario 2.
2. Proposed Hourly Rate and level of Supervisor(s) assigned to sample scenario 2.
3. Proposed Hourly Rate for Laborer(s) assigned to sample scenario 2.
4. Proposed Hourly Rate for Truck and Driver assigned to sample scenario 2.

5. Proposed number of Personnel assigned to sample scenario 2.
6. Proposed number of Book Carts assigned to sample scenario 2.
7. Total Price to complete sample scenario 2.