

## **Instructions for Form AIA/08**

### **Declaration for Utility or Design Patent Application (37 CFR 1.63)**

This declaration form, along with PTO Form AIA/10, is to be used when the declaration identifies all of the inventors. The Form AIA/08 may be used with or without an Application Data Sheet (ADS) (PTO Form AIA/14). If an ADS is being used to identify all of the inventors, the Form AIA/01 may be filed.

These instructions track the various boxes and information items that must be supplied to complete the form.

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**Declaration Submitted With Initial Filing:** Check this box if the declaration is being submitted with the patent application at the time of filing or on the same day.

**Declaration Submitted After Initial Filing (surcharge 37 CFR 1.16(f) required):** Check this box if the declaration is being submitted after the patent application has already been filed.

Note: The surcharge may have already been paid.

**Attorney Docket Number:** Print or type the number used by the patent attorney/agent to identify the patent application in question. This number should also appear on the first page of the specification.

**First Named Inventor:** Print or type the last name of the first-listed inventor.

**Application Number:** Print or type the application number of the patent application. Leave this field blank if the declaration is being submitted with the application papers.

**Filing Date:** Print or type the date the patent application was filed. Leave this field blank if the declaration is being submitted with application papers.

**Art Unit:** Print or type the patent examination unit to which the patent application has been assigned, if known.

**Examiner Name:** Print or type the name of the patent examiner to which the patent application has been assigned for examination, if known.

**Title of Invention:** Print or type the title of the invention as identified on the first page of your patent application specification.

**The declaration is directed to:** For the two check boxes, check only one box. Check the first box if the declaration is being submitted with the patent application at the time of filing or on the same day. Check the second box if the declaration is being submitted after the patent application has already been filed, and print or type the application number on the first line and the application filing date on the second line. Note: When filing the declaration after the application has been filed, the application number and filing date must be inserted before the declaration is signed.

**Authorization to Permit Access to Application by Participating Office:** Where a foreign application is filed that claims priority of this U.S. application, checking this box will permit the foreign intellectual property office to have access to this earlier-filed U.S. application. That way, the applicant will not have to provide a copy of this U.S. application to the foreign intellectual property office.

**Correspondence address of record where the USPTO will mail all official correspondence for this patent application:** For the two check boxes, check only one box. Check the first box if the address associated with a Customer Number is being designated as the correspondence address. Check the second box if a correspondence address is being printed or typed into the fields.

**Legal Name of Sole or First Inventor:**

- **Inventor:** Print or type the legal name (*e.g.*, Given Name (first and middle (if any)) and Family Name or Surname) of the inventor who is signing this declaration form.
- **Date (Optional):** Print or type the date that the named inventor signs the declaration. An inventor is not required to date the declaration. Hence, the date is indicated as “optional.” However, the Office recommends providing a date.
- **Inventor’s Signature:** The person identified on the Inventor line should sign the declaration form. The declaration may be signed with a handwritten signature in dark ink (37 CFR 1.4(d)(1)) or with an “S-signature” (a typed signature between forward slashes, 37 CFR 1.4(d)(2)).
- **Residence:** Print or type the city, state, and country (for a U.S. resident), or the city and foreign country (for a non-U.S. resident), where the inventor resides.
- **Mailing address:** Print or type the address where the inventor customarily receives mail (*e.g.*, home address, business address, post office box).

Check the “Additional inventors” box if additional inventors are being named on attached supplemental sheets (Form AIA/10). Also indicate the number of supplemental sheets attached.