

Using Assignment Center for Trademarks

January 2024



UNITED STATES
PATENT AND TRADEMARK OFFICE ®

Create a USPTO.gov account

Account creation

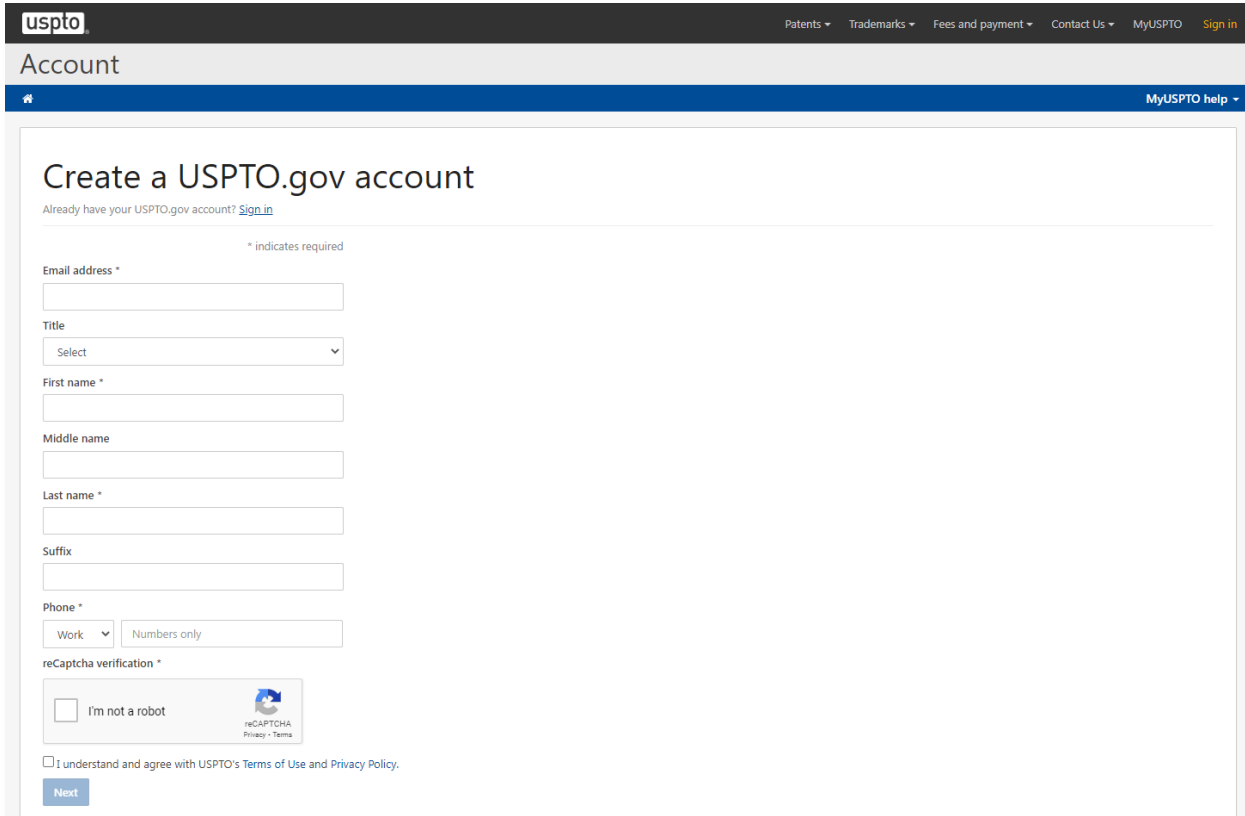
If you already have a USPTO.gov account, skip to slide 15. You must have a USPTO.gov account to use Assignment Center.

1. Go to <https://assignmentcenter.uspto.gov> to access the Assignment Center landing page.
2. Click "Create an account" in the top right corner of the page.

The screenshot shows the USPTO Assignment Center landing page. At the top, there is a navigation bar with the USPTO logo and links for Patents, Trademarks, Fees and payment, Contact Us, MyUSPTO, and Sign in. Below the navigation bar, there is a header section with links for Home, New assignment, Resubmission, and Help. A notice bar contains two messages: one about Customer Service hours (8:30 AM to 5:00 PM Eastern Standard Time Monday through Friday) and another stating that a USPTO.gov account with two-step verification is required. The main content area is divided into two columns. The left column is titled "What is the Assignment Center?" and contains a paragraph explaining the USPTO's goal of streamlining the process, followed by a section "What do I need to know about assignments?" with links to "What you need to know before filing (PDF)", "Sample of a Patent Assignment (PDF)", and "Sample of a Trademark Assignment (PDF)". Below this is a "Resources" section with links to "Upload a Document (PDF)", "Trademark Assignment Fees (Fee codes: 8521 and 8522)", "Manual of Patent Examining Procedure (MPEP)", "Trademark Manual of Examining Procedures (TMEP)", "Assignment Search", "Assignment Center Patent Training Guide (PDF)", and "Assignment Center Trademark Training Guide (PDF)". The right column features a "Sign in to your USPTO.gov account" button, a link to "Create an account" for those without an account, and sections for "Already have a MyUSPTO.gov account?" and "Need to create a MyUSPTO.gov account?". At the bottom of the right column, there is a "Multi-Factor Authentication (MFA) is here!" section with a link to "Learn how to setup MFA" and a "Need assistance?" link to "customer service". The footer contains three boxes: "Announcements", "FAQs", and "Contact us".

Create USPTO.gov account

3. On the "Create a USPTO.gov account" page, provide all required information as indicated with an asterisk (*).



The screenshot shows the USPTO.gov website's account creation page. The header includes the USPTO logo and navigation links for Patents, Trademarks, Fees and payment, Contact Us, MyUSPTO, and Sign in. The main heading is "Account" with a sub-heading "Create a USPTO.gov account". A link for "Already have your USPTO.gov account? Sign in" is provided. The form fields are as follows:

- Email address ***: A text input field.
- Title**: A dropdown menu with "Select" as the current option.
- First name ***: A text input field.
- Middle name**: A text input field.
- Last name ***: A text input field.
- Suffix**: A text input field.
- Phone ***: A dropdown menu set to "Work" and a text input field labeled "Numbers only".
- reCaptcha verification ***: A checkbox labeled "I'm not a robot" next to the reCAPTCHA logo and "Privacy - Terms" link.

At the bottom, there is a checkbox for "I understand and agree with USPTO's Terms of Use and Privacy Policy." and a "Next" button.

4. When complete, click "Next."

* indicates required

Email address *

Title
 ▼


First name *

Middle name

Last name *

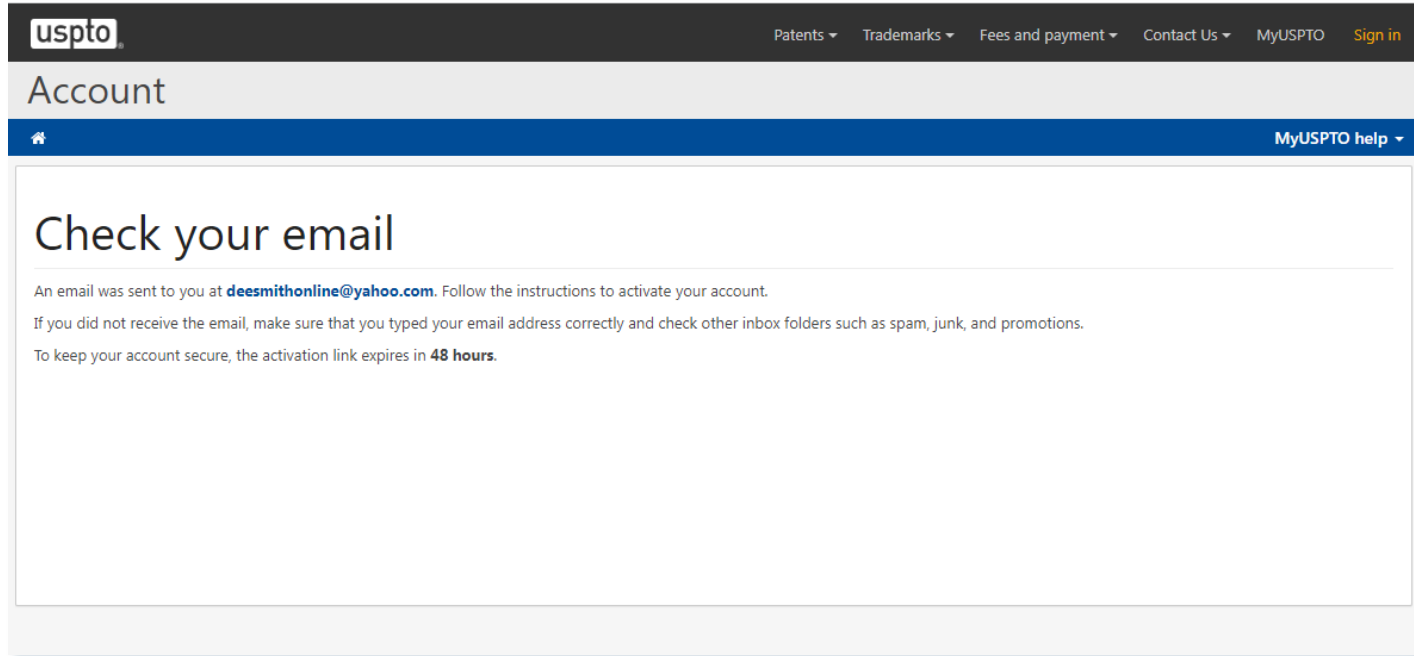
Suffix

Phone *
 ▼

reCaptcha verification *
 I'm not a robot 
reCAPTCHA
Privacy · Terms

I understand and agree with USPTO's [Terms of Use](#) and [Privacy Policy](#).

5. Activate your account by following the instructions sent to the email address you provided. The link in that email will expire in 48 hours.



- You'll receive an email similar to the one below. Click "Activate your account" or copy and paste the link into your browser.

United States Patent and Trademark Office



**UNITED STATES
PATENT AND TRADEMARK OFFICE** ®

You created a uspto.gov account

[Activate account](#)

If the button does not work then copy and paste the URL into your web browser.

<https://account-pvt.etc.uspto.gov/new-account/ca7fd239dbdaae5670be2e9ed78616b95a63f7979676488e8a8eedb09787c316>

The link will expire in 48 hours to keep your account secure.

If you didn't create this uspto.gov account, there is no need to do anything.

[Terms of Use](#) | [Privacy Policy](#) | [Account FAQs](#)

7. Create your password. Both password fields must be identical.
8. Next, click "Activate your account."

Activate your account

Create password

* indicates required

Enter your new password *

Retype your new password *

Password requirements

- Minimum of 12 characters
- One uppercase and one lowercase letter
- One number and one special character from these options: "!@#\$%^&*()_+~=[]\|';<>?/,.

9. You must use two-step authentication to access Assignment Center. For more information on two-step authentication, see our [MyUSPTO and USPTO.gov account FAQs page](#).

MyUSPTO and USPTO.gov account FAQs

Search FAQs

[Show all FAQs](#)

Browse FAQs	
Managing my account	24
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MyUSPTO - Managing my account - Multifactor authentication

- › What is multifactor authentication?
- › How do I setup multifactor authentication?
- › What happens if I select "Keep me signed in" checkbox when I log in?
- › If I selected the "keep me signed in" checkbox, why am I still being asked for another authentication step?
- › Is it optional to use the multifactor authentication process to sign in to my account?
- › How do I require multifactor authentication for my account?
- › How do I receive an authentication code during the multifactor authentication process?
- › What should I do if I never receive the authentication code through email?
- › When multifactor authentication is enabled, why am I able to login without it?
- › Why is my multifactor authentication code not working?

10. Complete all required fields and click "Save." Then you'll be redirected to the "USPTO sign in" page.

Contact information

Alternate email address

Used as a backup email for account change notifications. It should be unique and not shared.

Phone(s) *

Work Ext

Phone numbers used for account validation.

Add another phone number

Fax

Country *

Street address *

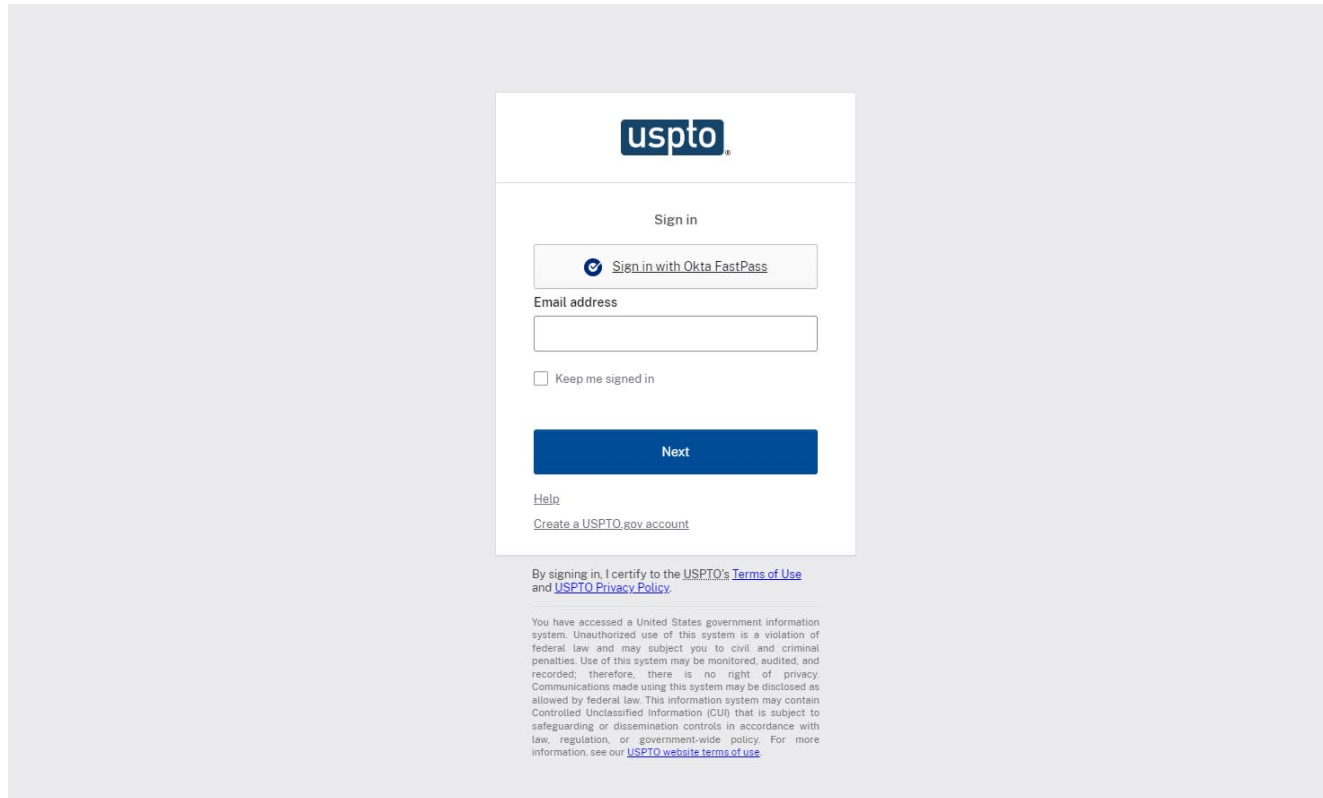
City *

State *

Zip *

or #####-####

11. Sign in to your USPTO account using your email address and password.



The image shows a screenshot of the USPTO sign-in page. At the top is the USPTO logo. Below it is the text "Sign in". There is a button labeled "Sign in with Okta FastPass" with a checkmark icon. Below that is a text input field labeled "Email address". Underneath the input field is a checkbox labeled "Keep me signed in". A blue button labeled "Next" is positioned below the checkbox. At the bottom of the form area are links for "Help" and "Create a USPTO.gov account". Below the form area is a disclaimer: "By signing in, I certify to the USPTO's Terms of Use and USPTO Privacy Policy." followed by a longer paragraph of legal text regarding government information system access.

uspto

Sign in

Sign in with Okta FastPass

Email address

Keep me signed in

Next

[Help](#)

[Create a USPTO.gov account](#)

By signing in, I certify to the USPTO's [Terms of Use](#) and [USPTO Privacy Policy](#).

You have accessed a United States government information system. Unauthorized use of this system is a violation of federal law and may subject you to civil and criminal penalties. Use of this system may be monitored, audited, and recorded; therefore, there is no right of privacy. Communications made using this system may be disclosed as allowed by federal law. This information system may contain Controlled Unclassified Information (CUI) that is subject to safeguarding or dissemination controls in accordance with law, regulation, or government-wide policy. For more information, see our [USPTO website terms of use](#).


After you successfully log in, you'll see the Assignment Center dashboard shown below.
12. Click the "Create new" button to open the "Assignment applications options" page.

The screenshot displays the 'My submissions status' dashboard. At the top, there are navigation links for 'Home', 'New assignment', and 'Resubmission', along with an 'IPAS help' link. The main content area is titled 'My submissions status' and includes a 'Refine by' section with a 'Hide filters' button. Below this, there is a search bar and a 'Show all columns' toggle. A table with columns 'Type', 'Status', 'Assignment name', 'Assignment id', 'Submitted date', and 'Activities' is shown, displaying 'Showing 1-10 of 21 results'. A 'Create new' button is highlighted with a red box in the top right corner. The left sidebar contains filters for 'Status' (All, Saved, Paid, Submitted, In Process) and 'Form type' (All, Trademark, Patent), with 'Apply filter' and 'Reset' buttons.

13. Click “Start a new trademark assignment” and proceed to the next page.


Assignment application options

Select the button for the type of assignment you wish to submit.
Assignment information provided by the user will be recorded as provided and will not be verified or modified by the USPTO.
[View privacy policy](#)

 **Patent assignment form**

Create and submit a Patent Assignment Recordation Coversheet.

[Start new patent assignment](#)

 **Trademark assignment form**

Create and submit a Trademark Assignment Recordation Coversheet.

All Trademark assignments require payment.
Payments are processed by [Fees.uspto.gov](https://fees.uspto.gov).

[Start new trademark assignment](#)


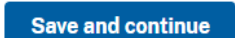
Learn more

U.S. Patent and Trademark Office; U.S. DEPARTMENT OF COMMERCE Under the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number.

Access Trademark Assignment Center

Trademark assignment application quick tips

The assignment form begins with the **Assignment application options** page.

- Required input boxes are indicated with a red asterisk (*).
- Click the  button at bottom of each page to save all information.
- When required fields are not completed, an error message will appear at the top of the screen and the incomplete fields will be highlighted in red.
- The system auto-navigates to the next section of the form when you completed all fields and click .

Go to AssignmentCenter.uspto.gov to access the Assignment Center landing page.

uspto Patents Trademarks Fees and payment Contact Us MyUSPTO Sign in

Assignment Center Home New assignment Resubmission Assignment Center help

i A USPTO.gov account with two-step verification is required when accessing the Assignment Center.

Welcome to the Assignment Center Homepage!

The U.S. Patent and Trademark Office is streamlining the process for assignments. This system allows users to submit Patent and Trademark Assignment! This system provides user-friendly guidance, allows for easier editing and adds a unique user experience, as customers will be able to see the progression and status, of their submitted application.

Need to know information

- [What you need to know, before filing](#) (PDF)
- [Sample of a Patent Assignment](#) (PDF)
- [Sample of a Trademark Assignment](#) (PDF)

How to information

- [How to Upload a Document](#)
- [Assignment Fees](#)
- [Manual of Patent Examining Procedure \(MPEP\)](#)
- [Trademark Manual of Examining Procedures \(TMPEP\)](#)
- [Assignment Search Trademark](#)
- [Assignment Search Patent](#)
- [Patent Re-assignment Training Material](#) (PDF)
- [Trademark Re-assignment Training Material](#) (PDF)

Here, you will be able to find pertinent information for submitting as successful application.

See what you need to know before filing, to find information that will help you achieve a successful application, the first time!

You can also locate FAQ's, a sample patent assignment, a sample trademark assignment and other helpful documents.

Technical Requirements

Assignment Center is best viewed in Microsoft Edge and Google Chrome.

Sign in to your USPTO.gov account

Don't have a USPTO.gov account? [Create an account](#) now.

Create an admission for patent or trademark

You must have a USPTO.gov account to create patent or trademark admissions. To view your previous order history, link your USPTO.gov account to your online document ordering system account.

Already have a USPTO.gov account?

If you currently have a USPTO.gov account, sign in to Assignment Center.

Need to create a USPTO.gov account?

If you do not have a USPTO.gov account, create an account. Once you have an account, sign in to Assignment Center.

Multi-Factor Authentication (MFA) is here!

Register now to add a safe and secure two-step verification method to your [myuspto.gov](#) account for your online credentials from a range of authentication options (such as phone call, text message, or mobile app notification) to access the Assignment Center.

Two-step verification is now required when accessing the Assignment Center.

Learn how to setup MFA — [MFA Questions?](#)

Need assistance? Contact the USPTO.gov account [customer service](#)

Announcements

Announcement 1:
This section will be used to communicate custom features, technical problems, solutions and scheduled updates.

FAQs

- > [What is Assignment Center?](#)
- > [How do I pay to have an](#)

Contact us

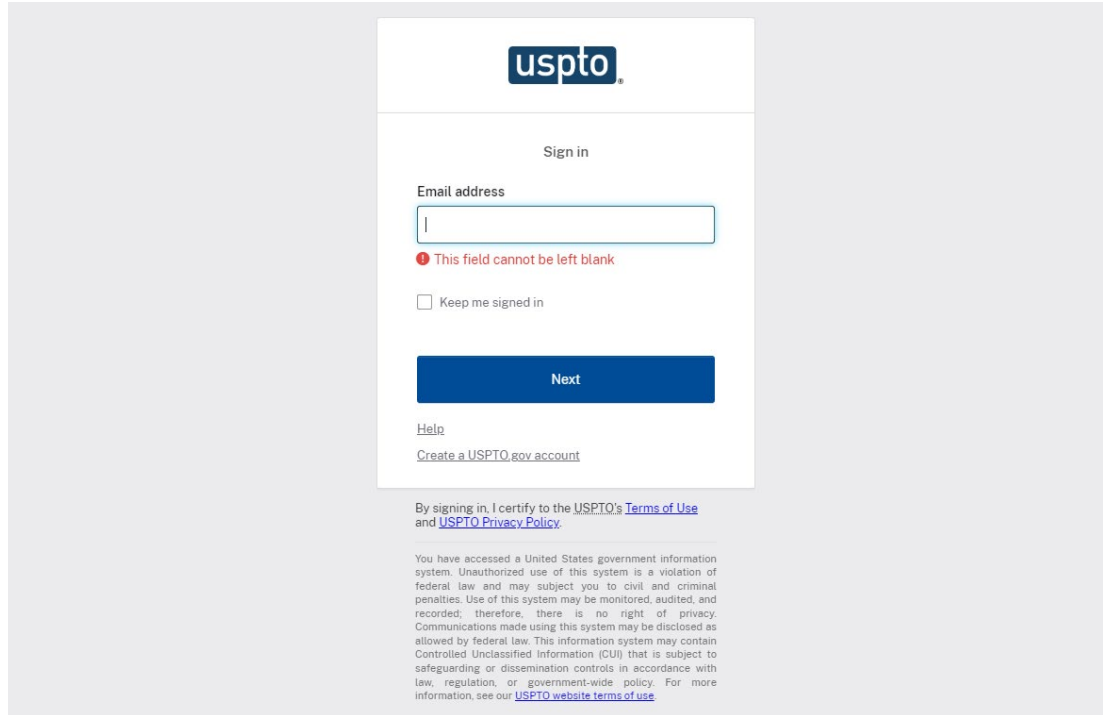
For general questions please contact:

Click "Sign in to your USPTO.gov account."



Don't have a USPTO.gov account? [Create an account](#) now.

Enter your email address and password and click "Next."



The image shows a screenshot of the USPTO sign-in page. At the top center is the USPTO logo. Below it, the text "Sign in" is centered. Underneath is the label "Email address" followed by a text input field. A red error message with a circular icon containing an exclamation mark is positioned below the input field, stating "This field cannot be left blank". Below the error message is a checkbox labeled "Keep me signed in". A large blue button with the text "Next" is centered below the checkbox. Underneath the button are two links: "Help" and "Create a USPTO.gov account". At the bottom of the page, there is a paragraph of legal disclaimer text.

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Sign in

Email address

This field cannot be left blank

Keep me signed in

Next

[Help](#)

[Create a USPTO.gov account](#)

By signing in, I certify to the USPTO's [Terms of Use](#) and [USPTO Privacy Policy](#).

You have accessed a United States government information system. Unauthorized use of this system is a violation of federal law and may subject you to civil and criminal penalties. Use of this system may be monitored, audited, and recorded; therefore, there is no right of privacy. Communications made using this system may be disclosed as allowed by federal law. This information system may contain Controlled Unclassified Information (CUI) that is subject to safeguarding or dissemination controls in accordance with law, regulation, or government-wide policy. For more information, see our [USPTO website terms of use](#).

A successful log in opens the "My submission status" page. Click "Create new" to see your assignment application options on the next page.

The screenshot displays the 'My submissions status' page. On the left, there is a 'Refine by' sidebar with a search bar and two filter sections: 'Status' and 'Form type'. The 'Status' section has radio buttons for 'All' (selected), 'Saved' (10), 'Paid' (1), 'Submitted' (0), and 'In Process' (10). The 'Form type' section has radio buttons for 'All' (selected), 'Trademark' (10), and 'Patent' (2). Below these are 'Reset' and 'Apply filter' buttons. The main content area shows a table with columns: Type, Status, Assignment name, Assignment id, Submitted date, and Activities. The table contains 10 rows of submission data. At the top right of the table area, there is a 'Show all columns' toggle and a 'Create new' button. At the bottom right, there is a pagination control showing '10 per page' and 'Page 1 of 3'.

Type	Status	Assignment name	Assignment id	Submitted date	Activities
Patent	In progress	ANew_Patent2	16199		View Copy Actions
Patent	Draft	New Patent Assignment	16174		View Copy Actions
Patent	In progress	TestAssignment-10-27-23	16164		View Copy Actions
Trademark	Paid	Test92223	15527		View Copy Edit
Trademark	Submitted	Best New Assignment	15352	09/29/2023	View Copy
Trademark	Draft	My September New Assignment	14927		View Copy Actions
Trademark	In progress	TestFour	14838		View Copy Actions
Trademark	Draft	AnotherTest	14826		View Copy Actions
Trademark	In progress	New	7295		View Copy Actions
Trademark	Draft	new assign	2447		View Copy Actions

Start your application

On the “Assignment application options” page, click “Start new trademark assignment” to start your assignment application.

The screenshot shows the 'Assignment application options' page. At the top, there is a navigation bar with 'Home', 'New Assignment', and 'Assignment'. The main content area is titled 'Assignment application options' and includes the following text: 'Select the button for the type of assignment you wish to submit. Assignment information provided by the user will be recorded as provided and will not be verified or modified by the USPTO. [View privacy policy](#)'. Below this text are two columns of options. The left column is for 'Patent assignment form' and the right column is for 'Trademark assignment form'. Each column contains a description of the form and a blue button to 'Start new [type] assignment'. The trademark assignment form section also includes a note: 'All Trademark assignments require payment. Payments are processed by [Fees.uspto.gov](https://fees.uspto.gov)'. To the right of the main content area is a 'Learn more' section with a horizontal line. At the bottom of the page, there is a footer: 'U.S. Patent and Trademark Office; U.S. DEPARTMENT OF COMMERCE Under the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number.'

Assignment name

Name your assignment

The screenshot displays the 'Trademark assignment form' interface. At the top, a progress bar shows five steps: 'Assignment options', 'Assignment data' (the current step), 'Review', 'Calculate fees', and 'Sign and submit'. The form header includes the title 'Trademark assignment form', the 'Assignment id: 16383', and the 'Assignment name: New Assignment Test'. A 'Learn more' section is visible on the right. The main content area is divided into a left sidebar with navigation links and a main form area. The sidebar includes 'Assignment options' (active), 'Assignment data', 'Conveyance type', 'Correspondence information', 'Multiple assignments', 'Properties', 'Upload documents', 'Review', 'Calculate fees', and 'Sign and submit'. The main form area contains the 'Assignment options' section with an asterisk indicating required fields. The 'Assignment name' field is filled with 'New Assignment Test'. Below it, the 'Multiple assignments' section asks if there are any properties in the filing today that are the subject of multiple assignments with the same execution date, with 'No' selected. A 'Reset' link and a 'Save and continue' button are also present.

Trademark assignment form

Assignment id: 16383
Assignment name: New Assignment Test

Assignment options | **Assignment data** | Review | Calculate fees | Sign and submit

[Learn more](#)

[Hide learn more](#)

[→ Assignment options](#)

— Assignment data

Conveyance type

Correspondence information

Correspondence information

Conveying parties

Receiving parties

Properties

Upload documents

Review

Calculate fees

Sign and submit

Assignment options * indicates required

Assignment name
Prior to creating assignment, you may give the assignment a "name". Creating an 'assignment name' allows for easy identification of a record.

Multiple assignments
Are there any properties in your filing today that are the subject of multiple assignments with the same execution date that you will be filing today or that you have already filed?
 Yes No

[Reset](#) [Save and continue](#)

Assignment options

Provide “multiple assignment” information. You must select “Yes” or “No”.

Are there any properties in your filing today that are the subject of multiple assignments with the same execution date that you will be filing today or that you have already filed? *



Yes



No

If “No”, this filing will not be included with other assignment filings.

If “Yes”, follow the instructions.

Select the conveyance type

Conveyance type

Choose the conveyance type from the drop-down menu.

The screenshot displays a web interface for a trademark assignment form. At the top, the title "Trademark assignment form" is followed by a progress bar with five steps: "Assignment options", "Assignment data" (highlighted in blue), "Review", "Calculate fees", and "Sign and submit". Below the title, the "Assignment id" is 16622 and the "Assignment name" is JustaTest. A "Learn more" section is visible on the right. A notification banner states: "A new assignment with assignment id 16622 has been created." The main form area is titled "Conveyance type" and includes a note that an asterisk indicates required fields. A dropdown menu is labeled "Select nature of conveyance * View all definitions". A "Reset" link and a "Save and continue" button are also present. On the left, a sidebar menu lists the form sections: "Assignment options" (checked), "Assignment data" (expanded), "Conveyance type" (selected), "Correspondence information", "Conveying parties", "Receiving parties", "Properties", "Upload documents", "Review", "Calculate fees", and "Sign and submit".

Conveyance types that require additional information

The table below indicates the additional information required for some conveyance types.

Conveyance type	Additional required information
Nunc Pro Tunc Merger Merger and Change of Name	Effective date
Corrective Assignment	Previous reel number, previous frame number, and identify conveyance text of the original assignment.
Other	<p>Brief description of the nature of conveyance transaction.</p> <p>Do not select "Other" if the nature of conveyance is Assignment</p> <ul style="list-style-type: none">• Merger• Change of name• Nunc Pro Tunc• Assignment of the entire interest and goodwill <p>Entering a conveyance type as "Other" will prevent the automatic update of ownership information in the USPTO trademark database.</p>

Add new merged party, or the company name resulting from the merger.

Enter the new merged party name.

Patent assignment form
Assignment id: 16998

Assignment options | **Assignment data** | Review | Sign and submit

[Hide learn more](#)


- ✔ Assignment options
- **Assignment data**
 - ✔ Conveyance type
 - ✔ Correspondence information
 - **Conveying parties**
 - Receiving parties
 - Properties
 - Upload documents
 - Review
 - Sign and submit

Add new merge party

* indicates required

Entity name *

Select merged date *

[Reset](#)

When the conveyance type is "Merger and change of name"

You must also name the "Merged conveying party." Click "Add merged entity" to add the name of the new merged party.

The screenshot shows the 'Assignment Center' interface for a 'Trademark assignment form' (id: 17004). The 'Assignment data' tab is selected. A notification states 'mynewmerger4 has been removed from conveying parties.' A warning message indicates 'Merged entity is required for this assignment.' Below this, a table shows one result:

Name	Type	Date of Execution	Actions
my new merger	Corporation	01/02/2024	Delete, Edit

The '+ Add merged entity' button is highlighted with a red box.

Conveying parties summary

The Summary page now shows:

- All conveying parties
- Any “merged entity” parties

The screenshot displays a web application interface for managing conveying parties. On the left is a sidebar with a vertical list of menu items: 'Assignment options', 'Assignment data', 'Conveyance type', 'Correspondence information', 'Conveying parties' (highlighted with a blue arrow), 'Receiving parties', 'Properties', 'Upload documents', 'Review', and 'Sign and submit'. At the top right, a green notification bar states 'dfdfsdffsdffs has been saved to conveying parties.' Below this, a yellow warning bar reads 'Merged entity is required for this assignment.' The main content area shows 'Showing 2 of 2 results' and an '+ Add new' button. Two entity cards are listed: the first is for 'dfdfsdffsdffs' (Type: ENTITY, Merged date: 11/10/2023) and the second is for 'ADS ADAS' (Type: INDIVIDUAL, Citizenship: UNITED STATES, Date of Execution: 11/01/2023). Each card has 'Delete' and 'Edit' icons. A blue 'Continue' button is located at the bottom right.

Select the conveying party

Edit conveying party

Select "Individual" or "Entity (company)" as the conveying party type.

The screenshot displays the 'Trademark Assignment form' interface. At the top, there is a navigation bar with 'Home' and 'New assignment'. The form title is 'Trademark Assignment form' with a progress indicator showing 'Assignment data' as the current step, followed by 'Review', 'Calculate fees', and 'Sign and submit'. Below the title, the 'Assignment id: 15352' and 'Assignment name: Best New Assignment' are listed. A notification banner at the top right states: 'Correspondence information has been added to assignment number 15352.' The main content area is titled 'Edit conveying party' and includes a note '* indicates required'. Under the heading 'Select conveying party type *', there are two radio button options: 'Individual' and 'Entity (company)'. On the left side, a sidebar menu contains the following items: 'Assignment options' (checked), 'Assignment data' (expanded), 'Conveyance type' (checked), 'Correspondence information', 'Conveying parties', 'Receiving parties', 'Properties', 'Upload documents', 'Review', 'Calculate fees', and 'Sign and submit'.

When conveying party type is an individual

Complete all required fields. Then, click “Add conveying party” to proceed to the “Conveying parties summary” page.

Required

- **Must make choice for individual**
- **Individual name**
- **Date of execution**

The screenshot shows a web form titled "Add new conveying party" with a sidebar on the left and a main content area on the right. The sidebar contains a list of steps: "Assignment options" (checked), "Assignment data" (expanded), "Conveyance type" (checked), "Correspondence information" (checked), "Conveying parties" (active, with a blue arrow), "Receiving parties" (checked), "Properties" (checked), "Upload documents", "Review", and "Sign and submit". The main content area has a sub-header "Add new conveying party" and a note "* indicates required". Below this is a section "Select conveying party type *" with two radio buttons: "Individual" (selected) and "Entity (company)". Underneath is a "Stored contact information" section with a "Select one" dropdown menu. The "Individual Name" section has five input fields: "Prefix", "First name *" (with a red border), "Middle name", "Last name *" (with a red border), and "Suffix". Below this is a "Select date of execution *" section with a date picker input field (with a red border). At the bottom right, there are three buttons: "Reset", "Cancel", and "Add conveying party".

Conveying parties summary

All conveying parties are listed here. Click "Add new" to add a conveying party.

The screenshot shows a web interface for a trademark assignment form. At the top, there is a navigation bar with links for Home, New assignment, and Resubmission. Below this, the form title is "Trademark assignment form" with a progress indicator showing five steps: Assignment options, Assignment data (current step), Review, Calculate fees, and Sign and submit. The form includes fields for "Assignment id: 11" and "Assignment name:". A "Hide learn more" link is present. On the left, a sidebar lists various sections: Assignment options (checked), Assignment data (expanded), Conveyance type (checked), Correspondence information (checked), Conveying parties (active), Receiving parties (checked), Properties (checked), Upload documents, Review, Calculate fees, and Sign and submit. The main content area is titled "Conveying parties summary" and shows "Showing 1 of 1 results". A table lists the details of the conveying party: Name (Convey Person), Type (INDIVIDUAL), Citizenship (AUSTRALIA), and Date of Execution (06/05/2023). To the right of the table are "Delete" and "Edit" buttons. A "+ Add new" button is highlighted with a red box. A "Continue" button is located at the bottom right of the summary section.

Name	Convey Person
Type	INDIVIDUAL
Citizenship	AUSTRALIA
Date of Execution	06/05/2023

When the conveying party is an entity

Enter all required information, then click “Add conveying party” to proceed to “Conveying parties summary” page (slide 37).

Add new conveying party * indicates required

Select conveying party type *

Entity (company)

Stored contact information

Select one

Entity name *

Entity type *

Select an entity type

Formerly name

Citizenship

Country

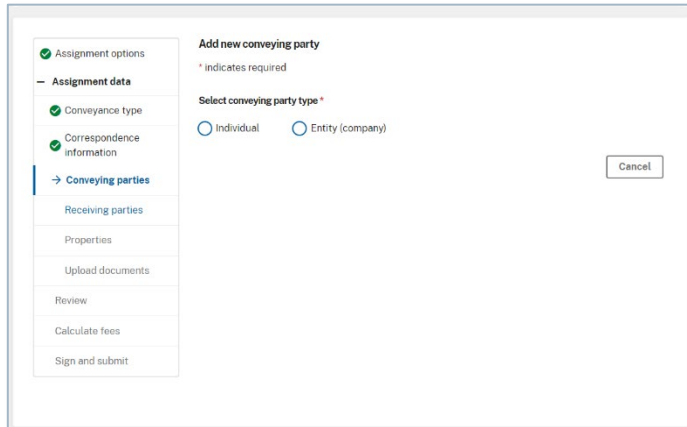
Select a country

Select date of execution *

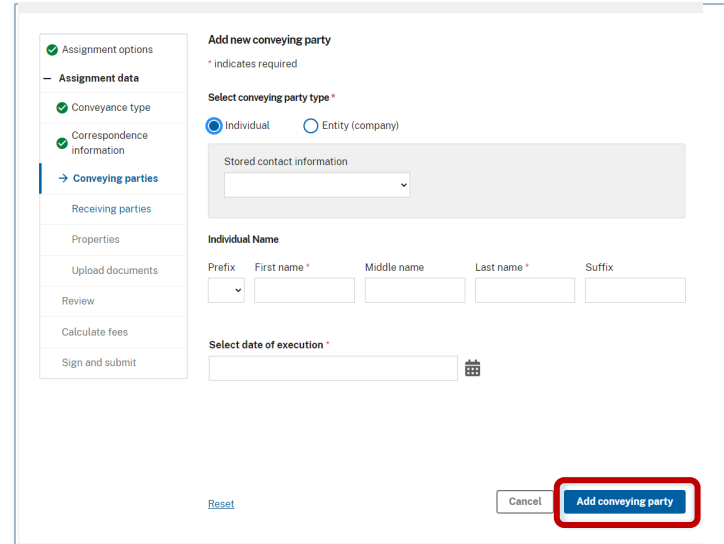
Reset Add conveying party

Adding a new conveying party

Select "Individual" or "Entity (company)," complete the required fields, then click "Add conveying party" to proceed to the "Conveying parties summary"



This screenshot shows the 'Add new conveying party' form at the 'Conveying parties' step. The left sidebar contains a navigation menu with the following items: Assignment options (checked), Assignment data (expanded), Conveyance type (checked), Correspondence information (checked), Conveying parties (active), Receiving parties, Properties, Upload documents, Review, Calculate fees, and Sign and submit. The main content area is titled 'Add new conveying party' and includes a 'Cancel' button. Under the heading 'Select conveying party type *', there are two radio button options: 'Individual' and 'Entity (company)'. A note below the heading states '* indicates required'.



This screenshot shows the 'Add new conveying party' form at the 'Individual Name' section. The left sidebar is identical to the previous screenshot. The main content area is titled 'Add new conveying party' and includes a 'Cancel' button. Under the heading 'Select conveying party type *', the 'Individual' radio button is selected. Below this is a 'Stored contact information' dropdown menu. The 'Individual Name' section contains four input fields: 'Prefix' (with a dropdown arrow), 'First name *', 'Middle name', and 'Last name *', followed by a 'Suffix' field. Below the name fields is a 'Select date of execution *' field with a calendar icon. At the bottom right, there is a 'Reset' link and a blue 'Add conveying party' button highlighted with a red box.

Manage the conveying parties

Use the tools below to manage your conveying party selections:

- Click "Add new" to add a conveying party.
- Click the pencil icon to edit a specific conveying party.
- Click the X icon to delete a conveying party.
- Click "Continue" to proceed to the "Receiving parties" page.

The image displays two screenshots of a web application interface. The left screenshot shows the 'Conveying parties summary' page. A green notification banner at the top states 'Second Persons has been added to conveying parties.' Below this, a table lists two conveying parties:

Name	Type	Date of Execution	Actions
Second Persons	INDIVIDUAL	11/16/2023	Delete Edit
Convey Person	INDIVIDUAL	06/05/2023	Delete Edit

The '+ Add new' button is highlighted with a red box. A blue arrow points from the 'Edit' icon of the 'Second Persons' entry to the right screenshot. The right screenshot shows the 'Edit conveying party' form. It includes a 'Select conveying party type' dropdown menu, radio buttons for 'Individual' (selected) and 'Entity (company)', a 'Stored contact information' dropdown, and fields for 'Individual Name' (Prefix, First name, Middle name, Last name, Suffix). There is also a 'Select date of execution' field with a calendar icon. The 'Continue' button is highlighted with a blue box.

Select the receiving party

Receiving party

Select "Individual" or "Entity (company)" as the receiving party type.

The screenshot displays the 'Trademark Assignment form' interface. At the top, the title 'Trademark Assignment form' is followed by a progress bar with four steps: 'Assignment data' (active), 'Review', 'Calculate fees', and 'Sign and submit'. Below the title, the 'Assignment id: 15352' and 'Assignment name: Best New Assignment' are listed. A left-hand navigation menu includes 'Assignment options', 'Assignment data' (expanded), 'Conveyance type', 'Correspondence information', 'Conveying parties', 'Receiving parties' (highlighted with a blue arrow), 'Properties', 'Upload documents', 'Review', 'Calculate fees', and 'Sign and submit'. The main content area is titled 'Edit receiving party' and includes a note '* indicates required'. The 'Select receiving party type *' section features two radio button options: 'Individual' and 'Entity (company)'. The 'Individual' option is currently selected.

When the receiving party is an individual

Complete all required fields. Then, click “Add receiving party” to proceed to “Receiving parties summary”

The screenshot shows a web form titled "Add new receiving party" with a sidebar on the left and a main form area on the right. The sidebar contains a list of steps: "Assignment options" (checked), "Assignment date" (expanded), "Conveyance type" (checked), "Correspondence information" (checked), "Conveying parties" (checked), "Receiving parties" (active, indicated by a blue arrow), "Properties" (checked), "Upload documents", "Review", "Calculate fees", and "Sign and submit". The main form area is titled "Add new receiving party" and includes a note "* indicates required".

Select receiving party type *
 Individual Entity (company)

Stored contact information
Select one

Individual Name
Prefix: Select a title
First name *: [Red box]
Middle name: []
Last name *: [Red box]
Suffix: []

Citizenship
Country *: Select a country

Address
Country *: Select a country [Red box]
Address line 1 *: [Red box]
Address line 2: []
City *: [Red box] State (or province): [Red box] Postal code: [Red box]

Email
Adding an email address is very helpful
[]

Buttons: [Reset](#),

When the receiving party is an entity

Enter all required information, then click "Add receiving party."

If United States (U.S.) is selected for **Citizenship, Country**, selection of a state is required.

If United States (U.S.) is selected for **Address, Country**, selection State and a Zip code are required.

The screenshot shows a web form titled "Add new receiving party". On the left is a sidebar with navigation options: "Assignment options" (checked), "Assignment data" (expanded), "Conveyance type" (checked), "Correspondence information" (checked), "Conveying parties" (checked), "Receiving parties" (selected), "Properties", "Upload documents", "Review", "Calculate fees", and "Sign and submit". The main form area includes:

- Add new receiving party** header with a note: "* indicates required".
- Select receiving party type *** with radio buttons for "Individual" and "Entity (company)".
- Stored contact information** section with a dropdown menu labeled "Select one".
- Entity name *** text input field.
- Entity type *** dropdown menu.
- DBA/AKA/TA or Formerly** text input field.
- Address** section with:
 - Country *** dropdown menu labeled "Select a country".
 - Address line 1 *** text input field.
 - Address line 2** text input field.
 - City *** text input field.
 - State *** dropdown menu labeled "Select a state".
 - ZIP Code *** text input field with a "*****" placeholder.

At the bottom of the form are three buttons: "Reset", "Cancel", and "Add receiving party".

When the receiving entity is

A **Partnership, Trust, Estate** or **Joint Venture** and the **Citizenship country** is the **United States**, follow steps 1-4 below.

1 Select Entity type

Entity type *

Joint Venture

Select Citizenship Country

Citizenship

Country *

UNITED STATES

2 Selection of **United States** for the Country, allows menu for selection of the "State" to appear.

Citizenship

Country *

UNITED STATES

State *

ALASKA

3 Once "State" is selected, the "Add composed of party" button will appear.

Composed of

If any of the Receiving parties are a 'Partnership', 'Trust', 'Estate' or 'Joint Venture', you will be required to provide 'Composed Of' information. Composed of info is all the general partners or active members that compose the partnership or joint venture or the trustees or executors comprising the trust or estate.

+ Add composed of party

4 Click "Add composed of party" (displayed in step 3) to open the "Add composed of party" window.

Add composed of party

* indicates required

Select composed of party type *

Individual Entity (company)

Cancel

Add composed of party

* indicates required

Select composed of party type *

Individual Entity (company)

Entity name *

Composed of Entity

Entity type *

Corporation

Citizenship

Cancel Next Add party

Receiving parties summary

All receiving parties are listed here. Click "Add new" to add a receiving party.

Click "Continue" to proceed to the "Add new receiving party" page.

Trademark assignment form

Assignment id: 25
Assignment name: AMergeTest

Assignment options | Assignment data | **Review** | Calculate fees | Sign and submit

[Hide learn more](#)

Receiving parties summary

Showing 2 of 2 results

[+ Add new](#)

Name	Justareceiver Newtestname	X Delete
Type	INDIVIDUAL	
Citizenship	CANADA	Edit
Address	111 Main street Nocity CANADA	
Name	Other Testperson	X Delete
Type	INDIVIDUAL	
Citizenship	UNITED STATES	Edit
Address	111 Teststreet Nocity , INDIANA UNITED STATES , 11111	

[Continue](#)

Assignment data

- ✓ Assignment options
- ✓ Conveyance type
- ✓ Correspondence information
- ✓ Conveying parties
- Receiving parties**
- ✓ Properties
- ✓ Upload documents
- Review
- Calculate fees
- Sign and submit

Add a new receiving party

Select "Individual" or "Entity (company)," complete all required fields, then click "Add receiving party" to proceed to the "Receiving parties summary"

Add new receiving party * indicates required

Select receiving party type *

Individual Entity (company)

Stored contact information

Select one ▼

Individual Name

Prefix
Select a title ▼

First name * Middle name Last name *

Suffix

Citizenship

Country *
Select a country ▼

Address

Country *
Select a country ▼

Address line 1 *

Address line 2

City * State (or province) Postal code

Email *
Adding an email address is very helpful

[Reset](#) Add receiving party

Manage the receiving parties

Use the tools below to manage your conveying party selections:

- Click "Add new" to add a conveying party.
- Click the pencil icon to edit a specific conveying party.
- Click the X icon to delete a conveying party.
- Click "Continue" to proceed to Properties

The screenshot displays a web interface for managing receiving parties. On the left is a sidebar with a list of navigation options: 'Assignment options' (checked), 'Assignment data' (expanded), 'Conveyance type' (checked), 'Correspondence information' (checked), 'Conveying parties' (checked), '→ Receiving parties' (highlighted with a blue box), 'Properties' (checked), 'Upload documents' (checked), 'Review', 'Calculate fees', and 'Sign and submit'. The main area is titled 'Receiving parties summary' and shows 'Showing 2 of 2 results'. A '+ Add new' button is located in the top right of the main area. Below the title is a table with two rows of party information. Each row includes fields for Name, Type, Citizenship, and Address, along with 'Delete' (X icon) and 'Edit' (pencil icon) actions. The 'Continue' button at the bottom right is highlighted with a red box.

Receiving parties summary		+ Add new
Showing 2 of 2 results		
Name	Justareceiver Newtestname	X Delete Pencil Edit
Type	INDIVIDUAL	
Citizenship	CANADA	
Address	111 Main street Nocity CANADA	
Name	Other Testperson	X Delete Pencil Edit
Type	INDIVIDUAL	
Citizenship	UNITED STATES	
Address	111 Teststreet Nocity , INDIANA UNITED STATES , 11111	

Continue

Properties

Properties

USPTO identifies properties by registration or serial numbers.

Add properties to the application by entering at least one registration number into the box highlighted in red.

The screenshot shows the 'Trademark assignment form' interface. At the top, there are navigation tabs: 'Assignment options', 'Assignment data', 'Review', 'Calculate fees' (highlighted in red), and 'Sign and submit'. Below the tabs, the form displays 'Assignment id: 277' and 'Assignment name:'. A sidebar on the left contains a list of steps: 'Assignment options', 'Assignment data', 'Conveyance type', 'Correspondence information', 'Conveying parties', 'Receiving parties', 'Properties' (highlighted in blue), 'Upload documents', 'Review', 'Calculate fees', and 'Sign and submit'. The main content area is titled 'Add properties' and includes instructions: 'To add properties, enter one or more registration number or serial number. Please separate multiple property numbers with a space, comma or a new line.' Below this is a dropdown menu for 'Select search type' with 'Serial number search' selected. A text input field is highlighted with a red border. Below the input field are 'Reset' and 'Search' buttons. A 'Cancel' button is located at the bottom left of the form area. A note '* indicates required' is visible in the top right of the form area.

Multiple properties

You can add multiple properties at the same. Separate the serial numbers with a space, comma, or a new line. Click "Search" to display results.

The numbers entered must be an exact USPTO ID match.

Search

To add properties, enter one or more registration number or serial number.
Please separate multiple property numbers with a space, comma or a new line.

Select search type*

Serial number search

Enter the two-digit series code followed by the six-digit serial number assigned to a trademark application.
The earliest series code begins with "70". A slash "/" or hyphen "-" may be placed between the series code and the serial number. A trademark series code may not begin with the number "0".

70303020, 01051001, 08010008

[Reset](#)

Search

Cancel

Properties search results

Select which serial or registration numbers you want to add to your application.

Then, click "Add properties" and proceed to the "Properties summary" page.

- ✔ Assignment options
- Assignment data
 - ✔ Conveyance type
 - ✔ Correspondence information
 - ✔ Conveying parties
 - ✔ Receiving parties
 - **Properties**
 - ✔ Upload documents
- Review
 - Calculate fees
 - Sign and submit

Add properties

* indicates required

To add properties, enter one or more registration number or serial number.
Please separate multiple property numbers with a space, comma or a new line.

Select search type *

Serial number search

Enter the two-digit series code followed by the six-digit serial number assigned to a trademark application.
The earliest series code begins with "70". A slash "/" or hyphen "-" may be placed between the series code and the serial number. A trademark series code may not begin with the number "0".

[Reset](#)

Properties search results

Showing 3 of 3 results

<input checked="" type="checkbox"/>	Serial Number	Registration number	Mark Literal
<input checked="" type="checkbox"/>	70101010	1010002	C
<input checked="" type="checkbox"/>	10101010	60101000	N
<input checked="" type="checkbox"/>	0101000	10100001	

Properties Summary

Here, you can add or delete any properties.

Click "Continue" to proceed to "Upload documents."

Trademark assignment form

Assignment id: 28

Assignment options

Assignment data

Review

Calculate fees

Sign and submit

[Hide learn more](#)

✔ Assignment options

— Assignment data

✔ Conveyance type

✔ Correspondence information

✔ Conveying parties

✔ Receiving parties

✔ Properties

→ Upload documents

Review

Calculate fees

Sign and submit

Upload documents

Add required supporting documentation for this request. At least one "supportive" document is required.

[Browse files](#)

Single file size must not exceed 10MB
Accepted file formats are: PDF, TIFF and TIF.

Continue

Uploading your documents

Upload documents

Determine the supporting documents required to submit with your application.

Documents must be either PDF or TIFF files, and the file size must be no larger than 10 MB.

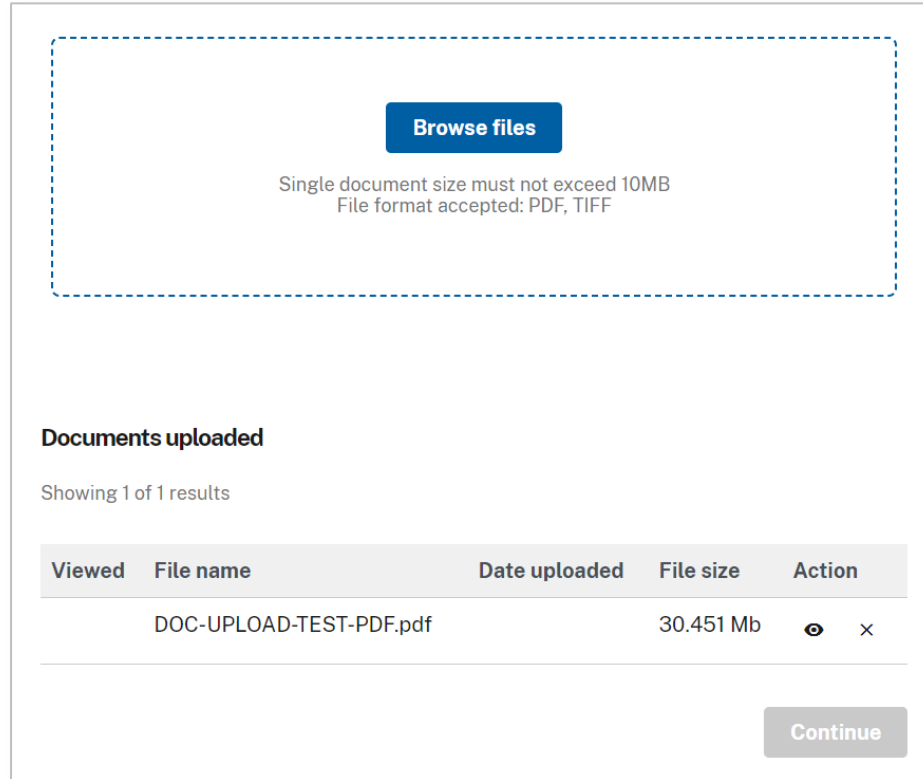
You must upload at least one document.

Click “browse files” to locate documents you want to upload from your device.

The screenshot displays the 'Trademark assignment form' interface. At the top, a progress bar shows five steps: 'Assignment options', 'Assignment data', 'Review', 'Calculate fees', and 'Sign and submit'. The 'Calculate fees' step is currently active. Below the progress bar, the form title 'Trademark assignment form' is followed by 'Assignment id: 277' and 'Assignment name:'. A 'Hide learn more' link is visible on the right. On the left side, a vertical navigation menu lists the steps: 'Assignment options', 'Assignment data', 'Conveyance type', 'Correspondence information', 'Conveying parties', 'Receiving parties', 'Properties', 'Upload documents' (highlighted with a blue arrow), 'Review', 'Calculate fees', and 'Sign and submit'. The main content area is titled 'Upload documents' and contains the instruction: 'Add required supporting documentation for this request. At least one "supportive" document is required to uploaded.' Below this text is a large dashed blue box representing the upload area, with a 'Browse files' button centered inside. Below the box, a note states: 'Single file size must not exceed 10MB. Accepted file formats are: PDF, TIFF and TIF.' A 'Continue' button is located at the bottom right of the form.



Upload documents display

Successful file uploads display in the “Documents uploaded” table.



The screenshot displays a document upload interface. At the top, there is a blue button labeled "Browse files". Below the button, the text reads: "Single document size must not exceed 10MB" and "File format accepted: PDF, TIFF".

Below the instructions, the section is titled "Documents uploaded" and indicates "Showing 1 of 1 results". A table displays the upload details:

Viewed	File name	Date uploaded	File size	Action
	DOC-UPLOAD-TEST-PDF.pdf		30.451 Mb	 

At the bottom right of the interface, there is a grey button labeled "Continue".

Uploaded documents display – Verify documents

You must review each of your uploaded documents before you can continue.



Click the view icon in each document row, under “Action” to:

- a. Verify the correct file has been uploaded.
- b. Verify the images and text are clear.

Click “Delete” if you want to remove a document you uploaded.

Documents uploaded

Showing 1 of 1 results

Viewed	File name	Date uploaded	File size	Action
✓	Tiff_SAVE2.tif		1.7 Mb	 View  Delete

[Continue](#)

Uploaded documents successful review

When all uploaded documents have been reviewed you can click “Continue” to proceed to “Review.”

Once you review an uploaded document, a green check will appear in the “Viewed” column.

Viewed	File name
✓	Tiff_SAVE2.tif



Upload documents

Add files that you wish to accompany in your application submission.

[Browse files](#)

Single document size must not exceed 10MB
File format accepted: PDF, TIFF

Documents uploaded

Showing 1 of 1 results

Viewed	File name	Date uploaded	File size	Action
✓	Tiff_SAVE2.tif		1,736.033 Mb	👁 ✕

[Continue](#)

Review your application

Review

The “Cover sheet” tab displays your application contents.

Carefully review all information you provided for accuracy and completeness.

You can no longer make edits after:

- Submitting your application
- Paying the application fee

If you need to make revisions, click the “Edit” button that corresponds to the section you need to revise. You’ll return to that section so you can make changes.

uspto
Intellectual Property Assignment System (IPAS)
Home - My assignments - Trademarks - Fees and payment - Contact Us - MyUSPTO - Global Search

Trademark assignment form
Assignment options Assignment Date Review Calculate fees Sign and submit
Assignment ID: 1
Assignment name: []
[Hide learn more]

Assignment options
- Assignment data
- Conveyance type
- Correspondence information
- Conveying parties
- Receiving parties
- Properties
- Upload documents
- Review
- Calculate fees
- Sign and submit

Review assignment
Review all data entered for accuracy and completeness before you pay or sign and submit your application. If you find any errors, please click the "EDIT" button to make correction for that section.
Changes after payment or submission will not be permissible.
Cover sheet Review sheet

TRADEMARK ASSIGNMENT DRAFT COVER SHEET
Electronic Version (1)
Registry Version (2)

SUBMISSION TYPE			
NATURE OF CONVEYANCE:		Assignment of the entire interest and the goodwill	

CONVEYING PARTY DATA			
Name	Formerly	Execution Date	Entity Type
Convey Person		06/05/2023	INDIVIDUAL-AUSTRALIA

RECEIVING PARTY DATA	
Name:	John Stone
Street Address:	230 Place
City:	Geelong
State/Country:	AUSTRALIA
Postal Code:	
Entity Type:	INDIVIDUAL - AUSTRALIA

PROPERTIES NUMBERS Total: 2		
Property Type:	Real/Other	Word/Mark
Registration Number:		REGIONS
Registration Number:		TAGS/CL

CORRESPONDENCE DATA

Fax Number: []
Email: []
Correspondence will be sent to the e-mail address first; if that is unsuccessful, it will be sent using a fax number, if provided; if that is unsuccessful, it will be sent via US Mail.

Correspondent Name: Test Person
Address Line 1: 230 Place
City: Geelong
State: []
Country/Postal: ANTARCTICA

Total Attachments: 1
Source: IPAS_AE2301

* Indicates required
I have reviewed all the information and documents that I have provided for this assignment. The data and information entered is accurate and acceptable for submission of this assignment.
 By checking this box, you acknowledge your consent to the below statement.
[Submit]

Confirm that your application is complete

Check the “box”, adjacent to acknowledgement statement, **“By checking this box you acknowledge your consent to the above statement”**.

Click “Continue” to proceed to the “Calculate fees” page.

Making edits after checking the box will cause the box to become unchecked. You must check it again to continue.

* indicates required

* By checking this box, you acknowledge your consent to the above statement.

Continue

* indicates required

* By checking this box, you acknowledge your consent to the above statement.

Continue

Pay application fees

Calculate fees

Here, you'll see the breakdown of your application fees. Please review for accuracy, then click "Pay now" to make your payment.

Trademark assignment form

Assignment id: 28

- Assignment options
- Assignment data
- Review
- Calculate fees**
- Sign and submit

[Hide learn more](#)

- ✔ Assignment options
- Assignment data
 - ✔ Conveyance type
 - ✔ Correspondence information
 - ✔ Conveying parties
 - ✔ Receiving parties
 - ✔ Properties
 - ✔ Upload documents
- ✔ Review
- **Calculate fees**
- Sign and submit

Calculate fees

Attention!

Filing fees receipt is available after submission review.

Description	Fee code	Fee code amount	Quantity	Fee
RECORDING TRADEMARK ASSIGNMENT, AGREEMENT OR OTHER PAPER, FIRST MARK PER DOCUMENT	8521	40	1	\$40.00
Total				\$40.00

Fees calculated according to the [USPTO fee table](#).

[Pay now](#)

Make payment

- Complete the required payment information fields.
- Click “Submit payment.”

uspto About Us Careers Contact Us

Make Payment

Payment

Order Details

TOTAL: TRANSACTION DESCRIPTION
\$40.00 USPTO TRADEMARK ASSIGNMENT

Sale Item Reference #	Attorney Docket #	Fee Code	Item Price	Qty	Item Total
73121910		8521	\$40.00	1	\$40.00

Payment Information

Required fields *

Payment Options Credit/Debit Card

Card Number *

Card Security Code *

Name on Card *

Expiration Date *

Enter/Edit Billing Address

Address Line 1 *

Address Line 2

Country *

City *

State / Region *

Zip / Postal Code *

Payment success

When a payment is successful, a green box will appear. Click "Continue" to sign and submit your application.

i Thank you, your payment has been processed. Please sign and submit your application by selecting the Continue button. **x**

Trademark Assignment form

Submission preview Sign and submit

→ Submission preview
Sign and submit

Thank you, your payment has been processed. Please sign and submit your application by selecting the Continue button.

Submission preview

Changes after payment or submission will not be permissible.

TRADEMARK ASSIGNMENT DRAFT COVER SHEET

Electronic Version v1.1
StyleSheet Version v1.2

SUBMISSION TYPE:	NEW SUBMISSION
NATURE OF CONVEYANCE:	Assignment of the entire interest and the goodwill

CONVEYING PARTY DATA

Name	Formerly	Execution Date	Entity Type
stef1 sctsd		07/05/2023	INDIVIDUAL UNITED STATES

RECEIVING PARTY DATA

Name: stef1 sctsd
Street Address: 111 0p9fg,
City: 0f9ggf
State/Country: ALASKA, UNITED STATES
Postal Code:
Entity Type: INDIVIDUAL, UNITED STATES

PROPERTIES NUMBERS Total: 1

Property Type	Number	Word Mark
Registration Number:	2340723	HASSAKAMPA

CORRESPONDENCE DATA

Fax Number:
Email: ds0res.smh@uspto.gov
Correspondence will be sent to the e-mail address first; if that is unsuccessful, it will be sent using a fax number, if provided; if that is unsuccessful, it will be sent via US Mail.

Correspondent Name: sctsd1 sctsd
Address Line 1: 111 sctsd
City: sctsd1sd
State: ALASKA
Country/Postal: UNITED STATES, 11111

Total Attachments: 1
source=TM_SAVE.EOF

RECEIPT INFORMATION

PKS ID: 277
Fee Amount: \$40.00

Continue

Sign and submit

Read the declaration and acknowledge the statements.

- You must check the declaration acknowledgement box.
- By checking this box, you acknowledge your consent to the above statement.
- Once you check the box, the electronic signature button will appear on screen.

Declaration and signature

* indicates required

You must read and acknowledge the statement before completing the electronic signature process.

Declaration

- By checking this box, you acknowledge your consent to the below statement. ***
 - There is no right to privacy in this system.
 - Use of this system constitutes consent to have activities in association with the submission for recordation monitored, recorded, read, copied or captured by authorized personnel.
 - Unauthorized use of this service, which includes providing false or spurious information such as false or improper assignment documents or security agreements, is a misrepresentation to the federal government.
 - Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access. See 37 C.F.R. 11.18 and 18 U.S.C. 1001.
 - The USPTO reserves the right, at its complete discretion, to change the terms, conditions, and use at any time by posting revised terms, conditions, and use restrictions for this system.
 - It is the user's responsibility to check periodically for any changes USPTO may make to these terms, conditions, and use restrictions.
 - Continued use of this system following the posting of changes to these terms, conditions, and use restrictions means you accept the changes.

Sign and submit the application

Sign and submit part 1

Click “Electronic signature” to sign the application.

✓ Submission preview

→ Sign and submit

Declaration and signature

You must read and acknowledge the statement before completing the electronic signature process.

Declaration

- There is no right to privacy in this system.
- Use of this system constitutes consent to have activities in association with the submission for recordation monitored, recorded, read, copied or captured by authorized personnel.
- Unauthorized use of this service, which includes providing false or spurious information such as false or improper assignment documents or security agreements, is a misrepresentation to the federal government.
- Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access. See 37 C.F.R. 11.18 and 18 U.S.C. 1001.
- The USPTO reserves the right, at its complete discretion, to change the terms, conditions, and use at any time by posting revised terms, conditions, and use restrictions for this system.
- It is the user’s responsibility to check periodically for any changes USPTO may make to these terms, conditions, and use restrictions.
- Continued use of this system following the posting of changes to these terms, conditions, and use restrictions means you accept the changes.

By checking this box, you acknowledge your consent to the below statement.

Electronic signature

Click the electronic signature button below to sign your assignment.

Electronic signature

[Reset](#)

Sign and submit part 2

Read and acknowledge the declaration, review your electronic signature, then click “Submit” to send the application for processing.

Submission preview

[→ Sign and submit](#)

Declaration and signature

You must read and acknowledge the statement before completing the electronic signature process.

Declaration

- There is no right to privacy in this system.
- Use of this system constitutes consent to have activities in association with the submission for recordation monitored, recorded, read, copied or captured by authorized personnel.
- Unauthorized use of this service, which includes providing false or spurious information such as false or improper assignment documents or security agreements, is a misrepresentation to the federal government.
- Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access. See 37 C.F.R. 11.18 and 18 U.S.C. 1001.
- The USPTO reserves the right, at its complete discretion, to change the terms, conditions, and use at any time by posting revised terms, conditions, and use restrictions for this system.
- It is the user's responsibility to check periodically for any changes USPTO may make to these terms, conditions, and use restrictions.
- Continued use of this system following the posting of changes to these terms, conditions, and use restrictions means you accept the changes.

Electronic signature

Signature:

Full name:

Signed date:

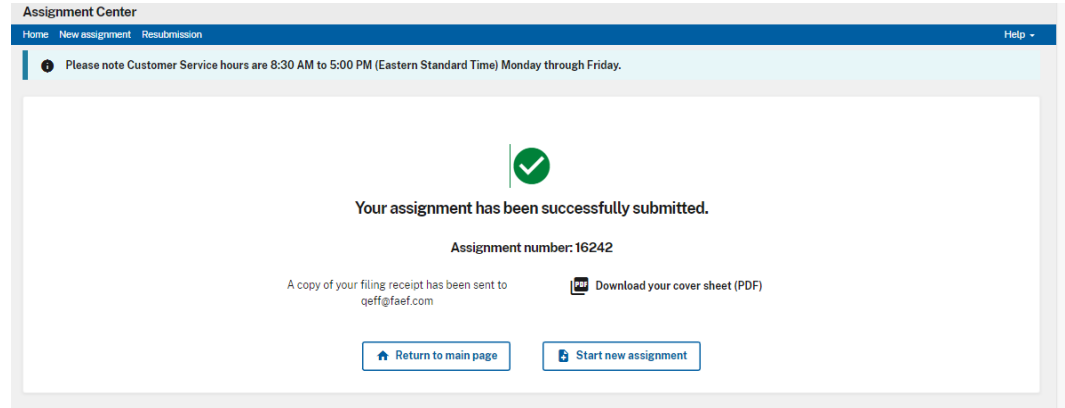
Ip address:

[Reset](#)

Submission success confirmation

After submitting your assignment successfully, the page will display:

- The assignment number
- The email address that will receive a filing receipt
- A link to download a PDF copy of your filing receipt
- A button that returns you to the main page
- A button that starts a new application



Trademark Assignment Request: Resubmission

This section provides the steps to complete a resubmission trademark assignment request. It provides details for each section of the form, including the information and documents necessary to process the request.

Resubmission for trademark assignment part 2

If you are required to resubmit your trademark assignment request, you'll receive an email from the USPTO. Click the link to Assignment Center provided in the email to begin the resubmission process.

The email will include a:

- Submitted assignment cover sheet
- Link for resubmission on Assignment Center
- Notice of Non-Recordation (NOR)
 - Document ID
 - Access Code

Example only:

UNITED STATES PATENT AND TRADEMARK OFFICE
Under Secretary of Commerce for Intellectual Property and
Director of the United States Patent and Trademark Office

September 01, 2023

PTAS

1111 JEFFERSON STREET
KANSAS CITY, MO 64114

United States Patent and Trademark Office
Notice of Non-Recordation of an Assignment Document

The enclosed document has been examined and found non-recordable by the Assignment Recordation Branch of the U.S. Patent and Trademark Office. The reason(s) for non-recordation are stated below:

1. There is a discrepancy with the conveying party's name. The cover sheet states the conveying party's name as [REDACTED]. The assignment document states the conveying party's name as [REDACTED]. Decedent-represented by [REDACTED], Spouse. Please Clarify. 2.) There is a discrepancy with the receiving party's name. The cover sheet states the receiving party's name as [REDACTED]. The assignment document states the receiving party's name as [REDACTED] spouse and representative. Please clarify.

Documents being resubmitted for recordation must reflect the corrected information to be recorded, the Document ID number referenced above and all pages from this submitted document. The original date of filing of this assignment document will be maintained if resubmitted with the appropriate correction(s) by **Monday, October 2, 2023**, as outlined under 37 CFR 3.51. The resubmitted document must include a stamp with the official date of receipt under 37 CFR 3. Applicants may use the certified procedures under 37 CFR 2.197 or 2.198 for resubmission of the returned papers if they desire to have the benefit of the date of deposit in the United States Postal Service.

To file the resubmission electronically, navigate to the ETAS website at <http://etas.uspto.gov>, click the Start Resubmission button and enter the following information:

Document ID: 900796998
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To file the resubmission in paper, send documents to: U.S. Patent and Trademark Office, Mail Stop: Assignment Recordation Branch, P.O. BOX 1450, Alexandria, VA 22313. If you have any questions regarding this notice, you may contact the Assignment Recordation Branch at 571-272-3350.

SHANICEE HAYES
ASSIGNMENT RECORDATION BRANCH
PUBLIC RECORDS DIVISION

P.O. Box 1450, Alexandria, Virginia 22313-1450 - WWW.USPTO.GOV

Resubmission for a trademark assignment

Information listed in the Notice of Non-Recordation provides details on outstanding issues within the assignment that you must correct.

Example only:

Required:

→ Revisions as stated on Record of Non-Recordation

United States Patent and Trademark Office
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Resubmission for trademark assignment

In Assignment Center, enter the document number and access code. Click “Start resubmission” to access the resubmission application.

The screenshot shows a web interface for trademark assignment resubmission. At the top left, the heading "Resubmission" is displayed. Below it, a yellow warning banner contains a triangle icon and the text: "You will have to reattach the necessary supporting documentation and provide your electronic signature prior to submittal." The main form area is divided into two columns. The left column contains the instruction "Enter the following data from the notice of non-recording to access the submission form." followed by two input fields: "Document id *" and "Access code *". A small note "*indicates required" is positioned to the right of the first field. Below the input fields are a "Reset" link and a blue "Start resubmission" button. The right column contains an "Instructions" section with the following text: "Please refer to the email attachment, 'Notice of Non-Recording to correct the identified omissions. Enter your document number and access code which is provided on the Notice of Non-Recording. Once you have entered the document number and access code, a new resubmission form will be created. This form will contain the information you provided in your prior submission, namely: Correspondence information, conveying party(s), receiving party(s) and property(s) for your convenience. However, please note that you will have to reattach the necessary supporting documentation and provide your electronic signature prior to submittal. A confirmation of receipt (cover sheet) with the assignment id (tracking number) of your submission will be displayed on the screen and transmitted via email upon completion of the resubmission form." To the right of the main form area, there is a "Learn more" link above a rectangular placeholder box.

Resubmission for trademark assignment

Assignment Options

- Begin the resubmission assignment application.
- The application is now populated with the information from the **original** submission.

The screenshot displays the 'Trademark assignment form' interface. At the top, a header bar shows the current step as 'Assignment data' (highlighted in blue), with other steps being 'Assignment options', 'Review', and 'Sign and submit'. A notification box at the top left indicates 'Assignment id: 16383' and 'Assignment name: New Assignment Test'. A green notification banner states: 'Resubmission form with assignment id 16557 has been created.' The main form area is titled 'Assignment options' and includes a sidebar with a checklist of 'Assignment data' items: Conveyance type, Correspondence information, Conveying parties, Receiving parties, and Properties, all marked with green checkmarks. Below the checklist are buttons for 'Upload documents', 'Review', and 'Sign and submit'. The main content area contains the 'Assignment name' field with the value 'resubmission of 9000014' and a 'Multiple assignments' section with radio buttons for 'Yes' and 'No' (selected). A 'Save and continue' button is located at the bottom right, and a 'Reset' link is at the bottom left. A 'Learn more' link is visible in the top right corner.

Resubmission for trademark assignment part 3

Make the requested revisions as indicated in the Notice of Non-Recordation email.

- Use the original assignment application to make all revisions.
- You must reattach all necessary supporting documents.
- You must include an electronic signature.

The screenshot displays the 'Trademark assignment form' interface. At the top, the form title is 'Trademark assignment form' with the following details: 'Assignment id: 16383' and 'Assignment name: New Assignment Test'. A progress bar at the top right shows four stages: 'Assignment options', 'Assignment data' (the current stage), 'Review', and 'Sign and submit'. A 'Hide learn more' link is located on the right side of the form.

On the left side, there is a vertical navigation menu with the following items: 'Assignment options' (checked), 'Assignment data' (expanded), 'Conveyance type' (selected), 'Correspondence information' (checked), 'Conveying parties' (checked), 'Receiving parties' (checked), 'Properties' (checked), 'Upload documents', 'Review', and 'Sign and submit'.

The main content area is titled 'Conveyance type' and includes a note '* indicates required'. Below this, there is a dropdown menu labeled 'Select nature of conveyance *' with the option 'Assignment of the entire interest at' selected. A link 'View all definitions' is provided next to the dropdown. Below the dropdown, there is a section titled 'Definition' with a blue header and a light blue background. The text in this section reads: 'Assignment of the entire interest and the goodwill. The complete transfer of ownership rights from the assignor to the assignee. The assignor (conveying party) is/was the owner of trademark rights and is making the transfer. The assignee (receiving party) is to whom the transfer is made.' At the bottom of this section, there is a 'Reset' link and a 'Save and continue' button.

Resubmission for trademark assignment

Access your resubmissions via Home and the “My submission status” page. A resubmission is indicated under “Assignment name” column.



View

Click the View icon to see submitted cover sheet.

Assignment Center

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Please note Customer Service hours are 8:30 AM to 5:00 PM (Eastern Standard Time) Monday through Friday.

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Patent	Assignment Processing	16242	01/22/2024	

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- Draft 0
- Paid 0
- Submitted 2
- Assignment Processing 2
- Complete 0

Form type

- All
- Trademark 0
- Patent 2

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The End

